



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
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www.scag.ca.gov

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MEETING OF THE

**EXECUTIVE/
ADMINISTRATION
COMMITTEE**

***Members of the Public are Welcome to Attend
In-Person & Remotely***

Wednesday, November 1, 2023

3:00 p.m. – 4:00 p.m.

To Attend In-Person:

**SCAG Main Office – Policy B Meeting Room
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017**

To Attend and Participate on Your Computer:

<https://scag.zoom.us/j/889726747>

To Attend and Participate by Phone:

**Call-in Number: 1-669-900-6833
Meeting ID: 889 726 747**

PUBLIC ADVISORY

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: <https://scag.ca.gov/meetings-leadership>.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1420. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Attending the Meeting

To Attend In-Peron and Provide Verbal Comments: Go to the SCAG Main Office located at 900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017 or any of the remote locations noticed in the agenda. The meeting will take place in the Policy B Meeting Room on the 17th floor starting at 3:00 p.m.

To Attend by Computer: Click the following link: <https://scag.zoom.us/j/889726747>. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically. Select “Join Audio via Computer.” The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.

To Attend by Phone: Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully. Enter the **Meeting ID: 889 726 747**, followed by #. Indicate that you are a participant by pressing # to continue. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.

Instructions for Participating and Public Comments

Members of the public can participate in the meeting via written or verbal comments.

1. **In Writing:** Written comments can be emailed to: ePublicComment@scag.ca.gov. Written comments received **by 5pm on Tuesday, October 31, 2023**, will be transmitted to members of the legislative body and posted on SCAG’s website prior to the meeting. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below. Written comments received after 5pm on Tuesday, October 31, 2023, will be announced and included as part of the official record of the meeting. Any writings or documents provided to a majority of this committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 or by phone at (213) 630-1420, or email to aguilarm@scag.ca.gov.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



2. **Remotely:** If participating in real time via Zoom or phone, please wait for the presiding officer to call the item for which you wish to speak and use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number.
3. **In-Person:** If participating in-person, you are invited but not required, to fill out and present a Public Comment Card to the Clerk of the Board or other SCAG staff prior to speaking. It is helpful to indicate whether you wish to speak during the Public Comment Period (Matters Not on the Agenda) and/or on an item listed on the agenda.

General Information for Public Comments

Verbal comments can be presented in real time during the meeting. Members of the public are allowed a total of 3 minutes for verbal comments. The presiding officer retains discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting, including equally reducing the time of all comments.

For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called. Items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.

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EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

TELECONFERENCE AVAILABLE AT THESE ADDITIONAL LOCATIONS*

Cindy Allen City of Long Beach - City Hall 411 W Ocean Boulevard, 11th Floor Long Beach, CA 90802	Marshall Goodman Orange County Sanitation District 10844 Ellis Avenue Fountain Valley, CA 92708
Patricia Lock Dawson City of Riverside - City hall 3900 Main Street, 7th Floor Conference Room Riverside, CA 92522	Clint Lorimore City of Eastvale - City Hall 12363 Limonite Avenue #910 Eastvale, CA 91752
Tim Sandoval City of Pomona - City Hall 505 S. Garey Avenue Chuck Bader Conference Room Pomona, CA 91767	David Shapiro City of Calabasas – City Hall 100 Civic Center Way Calabasas, CA 91302

* Under the teleconferencing rules of the Brown Act, members of the body may remotely participate at any location specified above.



EAC - Executive/Administration Committee
Members – November 2023

- 1. Hon. Art Brown**
Chair, Buena Park, RC District 21
- 2. Sup. Curt Hagman**
1st Vice President, San Bernardino County
- 3. Hon. Cindy Allen**
2nd Vice President, Long Beach, RC District 30
- 4. Hon. Jan C. Harnik**
Imm. Past President, RCTC Representative
- 5. Hon. Frank A. Yokoyama**
CEHD Chair, Cerritos, RC District 23
- 6. Hon. David J. Shapiro**
CEHD Vice Chair, Calabasas, RC District 44
- 7. Hon. Deborah Robertson**
EEC Chair, Rialto, RC District 8
- 8. Sup. Luis Plancarte**
EEC Vice Chair, Imperial County
- 9. Hon. Tim Sandoval**
TC Chair, Pomona, RC District 38
- 10. Hon. Mike Judge**
TC Vice Chair, VCTC
- 11. Hon. Patricia Lock Dawson**
LCMC Chair, Riverside, RC District 68
- 12. Hon. Jose Luis Solache**
LCMC Vice Chair, Lynwood, RC District 26
- 13. Hon. Marshall Goodman**
La Palma, RC District 18, Pres. Appt.
- 14. Hon. Clint Lorimore**
Eastvale, RC District 4, Pres. Appt.
- 15. Hon. Larry McCallon**
Highland, RC District 7 Pres. Appt./Air Dist. Rep.

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- 16. Hon. Tim McOsker**
Los Angeles, RC District 62

- 17. Hon. Andrew Masiel**
Tribal Govt Regl Planning Board Representative

- 18. Ms. Lucy Dunn**
Business Representative - Non-Voting Member

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EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017

Wednesday, November 1, 2023

3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

(The Honorable Art Brown, Chair)

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for public comments on any matter of interest within SCAG's jurisdiction that is *not* listed on the agenda. For items listed on the agenda, public comments will be received when that item is considered. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time.

REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEM

1. Resolution No. 23-660-1 Approving Amendment 1 to the FY 2023-24 Comprehensive Budget
(Cindy Giraldo, Chief Financial Officer)

PPG 8

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC) recommend that the Regional Council adopt Resolution No. 23-660-1 approving a first amendment to the Fiscal Year 2023-24 Comprehensive Budget including:

1. A first amendment to the Fiscal Year 2023-24 Overall Work Program (FY24 OWP) Budget in the amount of \$95,142,892, increasing the FY24 OWP Budget from \$342,245,885 to \$437,388,777;
2. A first amendment to the FTA Discretionary and Formula Grant Budget (FTA Budget) in the amount of (\$238,394), decreasing the FTA Budget from \$546,062 to \$307,668;
3. A first amendment to the Indirect Cost Budget, in the amount of \$832,199, increasing the Indirect Cost Budget from \$34,525,897 to \$35,358,096; and
4. A first amendment to the General Fund Budget in the amount of \$57,210, increasing the General Fund Budget from \$3,089,747 to \$3,146,957.

CONSENT ITEMS

Approval Items

2. Minutes of the Meeting – October 4, 2023

PPG 26



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

3. 2024 Meeting Schedule of the Executive Administration Committee, Policy Committees, and Regional Council PPG 33
4. SCAG Participation in the American University of Sharjah (AUS) California Transportation Delegation Trip to the United Arab Emirates, December 11 - 14, 2023 PPG 35
5. Resolution No. 23-660-2 Authorizing Acceptance of One-Time FY22 Community Project Funding/Congressionally Directed Spending (CPF/CDS) PPG 39
6. Contracts \$500,000 or Greater: Contract No. 23-042-C01, Highways to Boulevards Regional Study PPG 44

Receive and File

7. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold PPG 59
8. CFO Monthly Report PPG 71

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Art Brown, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

ADJOURNMENT



AGENDA ITEM 1
REPORT

Southern California Association of Governments
November 1, 2023

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Resolution No. 23-660-1 Approving Amendment 1 to the FY 2023-24
Comprehensive Budget

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee (EAC) recommend that the Regional Council adopt Resolution No. 23-660-1 approving a first amendment to the Fiscal Year 2023-24 Comprehensive Budget including:

1. A first amendment to the Fiscal Year 2023-24 Overall Work Program (FY24 OWP) Budget in the amount of \$95,142,892, increasing the FY24 OWP Budget from \$342,245,885 to \$437,388,777;
2. A first amendment to the FTA Discretionary and Formula Grant Budget (FTA Budget) in the amount of (\$238,394), decreasing the FTA Budget from \$546,062 to \$307,668;
3. A first amendment to the Indirect Cost Budget, in the amount of \$832,199, increasing the Indirect Cost Budget from \$34,525,897 to \$35,358,096; and
4. A first amendment to the General Fund Budget in the amount of \$57,210, increasing the General Fund Budget from \$3,089,747 to \$3,146,957.

RECOMMENDED ACTION FOR RC:

That the Regional Council (RC) adopt Resolution No. 23-660-1 approving a first amendment to the Fiscal Year 2023-24 Comprehensive Budget including:

1. A first amendment (Budget Amendment 1) to the Fiscal Year 2023-24 Overall Work Program (FY24 OWP) Budget in the amount of \$95,142,892, increasing the FY24 OWP Budget from \$342,245,885 to \$437,388,777;
2. A first amendment to the FTA Discretionary and Formula Grant Budget (FTA Budget) in the amount of (\$238,394), decreasing the FTA Budget from \$546,062 to \$307,668;
3. A first amendment to the Indirect Cost Budget, in the amount of \$832,199, increasing the Indirect Cost Budget from \$34,525,897 to \$35,358,096; and
4. A first amendment to the General Fund Budget in the amount of \$57,210, increasing the General Fund Budget from \$3,089,747 to \$3,146,957.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

EXECUTIVE SUMMARY:

Staff recommends that the EAC and RC adopt Resolution No. 23-660-1 approving a first amendment (Budget Amendment 1) to the Fiscal Year 2023-24 Comprehensive Budget including:

- 1. A first amendment (Budget Amendment 1) to the Fiscal Year 2023-24 Overall Work Program (FY24 OWP) Budget in the amount of \$95,142,892, increasing the FY24 OWP Budget from \$342,245,885 to \$437,388,777;*
- 2. A first amendment to the FTA Discretionary and Formula Grant Budget (FTA Budget) in the amount of (\$238,394), decreasing the FTA Budget from \$546,062 to \$307,668;*
- 3. A first amendment to the Indirect Cost Budget, in the amount of \$832,199, increasing the Indirect Cost Budget from \$34,525,897 to \$35,358,096; and*
- 4. A first amendment to the General Fund Budget in the amount of \$57,210, increasing the General Fund Budget from \$3,089,747 to \$3,146,957.*

BACKGROUND:

On May 3 and 4, 2023, the EAC and RC, respectively, approved the FY24 Final Comprehensive Budget, which included the FY24 OWP budget in the amount of \$342.3 million. The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) subsequently approved SCAG's FY24 OWP on May 30, 2023.

In October 2023, the California Department of Transportation (Caltrans) issued a reconciliation letter to confirm unexpended carryover funds totaling \$12.1 million in CPG funds and other state grants as of June 30, 2023. The FY24 OWP budget adopted in May 2023 included carryover estimates for CPG funds of \$8.6 million and carryover estimates for State Transportation Planning Grants. Budget Amendment 1 includes adjustments to account for the actual grant balances certified by Caltrans, as well as adjustments for other carryovers for various Federal, State, and Local funding sources.

DISCUSSION:**A. Budget Amendment**

Staff recommends that the EAC and RC approve: Budget Amendment 1 to the FY24 Comprehensive Budget in the amount of \$95.2 million, increasing the FY24 Comprehensive Budget from \$350.3 million to \$445.6 million, which includes an increase to the FY24 OWP in the amount of \$95.1 million, increasing the OWP budget from \$342.3 million to \$437.4 million. Table 1 shows the changes to the FY24 Comprehensive Budget Funding Sources and Table 2 shows the changes to the FY24 OWP Funding Sources:

FUNDING SOURCES	FY24 Adopted	Change	FY24 Amend #1
FHWA PL - Metropolitan Planning	28,683,770	1,562,240	30,246,010
FTA 5303 - Metropolitan Planning	17,412,752	1,888,290	19,301,042
Federal Other	1,766,976	2,598,513	4,365,489
State Other	8,507,748	666,763	9,174,511
State Highway Account (SHA)	-	299,959	299,959
SB 1 - Sustainable Communities Formula Grants	7,704,993	1,219,127	8,924,120
Regional Early Action Planning (REAP) 2019 Grants (REAP 2019)	12,401,775	(180,306)	12,221,469
Regional Early Action Planning (REAP) 2021 Grants (REAP 2.0)	238,350,867	1,346,814	239,697,681
MSRC Last Mile Freight Program (LMFP) Grant	16,618,900	78,595	16,697,495
TDA	5,716,552	9,221	5,725,773
In-Kind Commitments	5,546,934	492,184	6,039,118
Cash/Local Other	831,062	84,923,098	85,754,160
General Fund	3,089,747	57,210	3,146,957
Fringe Benefits Carryforward	1,130,592	-	1,130,592
Indirect Cost Carryforward	2,578,112	-	2,578,112
Indirect Cost Budget Change/Allocated Indirect Cost Change	-	256,740	256,740
TOTAL FUNDING SOURCES	350,340,780	95,218,448	445,559,228

FUNDING SOURCES	FY24 Adopted	Change	FY24 Amend #1
FHWA PL - Metropolitan Planning	28,683,770	1,562,240	30,246,010
FTA 5303 - Metropolitan Planning	17,412,752	1,888,290	19,301,042
Federal Other	1,566,976	2,798,513	4,365,489
State Other	8,507,748	666,763	9,174,511
State Highway Account (SHA)	-	299,959	299,959
SB 1 - Sustainable Communities Formula Grants	7,704,993	1,219,127	8,924,120
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Regional Early Action Planning (REAP) 2021 Grants (REAP 2.0)	238,350,867	1,346,814	239,697,681
MSRC Last Mile Freight Program (LMFP) Grant	16,618,900	78,595	16,697,495
TDA	4,966,170	9,221	4,975,391
In-Kind Commitments	5,546,934	492,184	6,039,118
Cash/Local Other	485,000	84,961,492	85,446,492
TOTAL FUNDING SOURCES	342,245,885	95,142,892	437,388,777

i. Amendment 01 to the FY 24 Overall Work Program (OWP)

- 1) \$1.6 million increase for FHWA PL and \$1.9 million increase for FTA 5303 (CPG funds) due to carryover adjustments based on the reconciliation letter issued by Caltrans;
- 2) \$2.8 million increase for Federal Other funds, including:
 - a. \$56.1K for carryover adjustments for the existing grant funding;
 - b. \$500.0K for a new grant from the Federal Communications Commission (FCC) and
 - c. \$888.0K and \$1.4 million for two new grants from the Office of Traffic Safety (OTS);
- 3) \$666.8K increase for State Other funds, including:
 - a. (\$329.3K) for carryover adjustments for the existing grant funding sources; and
 - b. \$996.1K for a new grant from the California Public Utilities Commission (CPUC);
- 4) \$300.0K increase for State Highway Account (SHA) for a new pass-through grant awarded from Caltrans in partnership with the Soboba Band of Luiseno Indians;

- 5) \$1.2 million increase for Senate Bill 1 (SB1) Sustainable Communities (SC) Formula Grants based on the reconciliation letter issued by Caltrans as well as the FY24 SB1 SC Formula Grants Award letter;
- 6) (\$180.3K) decrease for the Regional Early Action Planning (REAP) 2019 Grants (REAP 2019) and \$1.3 million increase for REAP 2021 Grants (REAP 2.0) due to carryover adjustments;
- 7) 78.6K increase for Mobile Source Air Pollution Reduction Review Committee (MSRC) Last Mile Freight Program (LMFP) Grant fund due to carryover adjustments; and
- 8) \$9.2K increase for Transportation development Act (TDA), \$492.2K increase for In-Kind Commitments, and \$85.0 million increase for Cash/Local Other contributions due to carryover adjustments as well as to account for the contributions received from partner agencies to support various transportation planning activities. This \$85.0 million increase is predominately attributable to \$83.8M of required in-kind match contributions for the MSRC LMFP grant program.

Table 3 shows the changes to the FY24 OWP expenditures in the amount of \$95,142,892:

Table 3. FY 2023-24 OWP Expenditures			
OWP EXPENDITURES	FY24 Adopted	Change	FY24 Amend #1
Salaries, Allocated Fringe Benefits and Indirect Costs	54,081,544	987,841	55,069,385
Consultants*	266,811,210	3,911,239	270,722,449
Non-Profits/IHL	-	-	-
In-Kind Commitments	5,546,934	492,184	6,039,118
Cash/Local Other	206,909	84,052,356	84,259,265
Other Costs	15,599,288	5,699,272	21,298,560
TOTAL EXPENDITURES	342,245,885	95,142,892	437,388,777
*Consultants included: Consultant, Consultant TC, Consultant TA, Consultant Admin REAP			

- 1) \$987.8K increase in Salaries, Allocated Fringe Benefits, and Indirect Costs, primarily due to adding the authorized additional REAP 2.0 staff resources and staff budget adjustments;
- 2) \$3.9 million increase in Consultants, primarily due to activities associated with new grants as well as carryover adjustments to account for the actual grant balances
 - a. \$0.8M for CPUC Consultant Budget
 - b. \$0.3M for FCC Consultant Budget
 - c. \$1.9M for OTS Pedestrian Safety and OTS Safety Modeling and Analysis Platform Consultant Budgets
 - d. \$0.3M for the Soboba Pass-Through
 - e. \$0.5M for Metro Contribution toward Travel Survey Consultant Budget
 - f. And other changes for the carryover adjustments
- 3) \$492.2K increase for In-Kind Commitments as match to support various grant activities; and
- 4) \$5.7 million increase for Other Costs is primarily due to setting aside unprogrammed CPG and other grant funds to support various regional transportation planning projects in the FY 2024-25 OWP.

Attachment 2 includes a detailed list of budget changes. The full report, which will be submitted to Caltrans, detailing the updated FY24 OWP incorporating Amendment 1 changes; this report is also available online at https://scag.ca.gov/sites/main/files/file-attachments/1_fy_2023-24_owp_amendment_1_final.pdf?1697672277.

ii. FTA Discretionary and Formula Grant Budget (FTA Grant)

This budget amendment results in a decrease of \$238.4K to the FTA Grant Budget, decreasing the budget from \$546.1K to \$307.7K. The changes include a \$200K decrease in Federal Other and a net decrease of \$38.4K in Cash/Local Other. The decrease is primarily due to the unprogramming of carryover funds for a project that was closed in FY23, with the project completed in FY23; programming for this project is being removed from FY24.

iii. Indirect Cost Budget

This Budget Amendment results in an increase of \$832.2K to the Indirect Cost Budget, increasing the budget from \$34.5 million to \$35.4 million. The proposed changes include:

- staff time adjustments, including the salary and benefit increases from incorporating the six (6) previously approved limited-term REAP 2.0 positions;
- additional consultant and other resources to support various indirect cost activities;
- adjustments for the proposed reclassification and salary schedule update (see additional information provided in Section B below).

The amended Indirect Cost Budget includes \$35.4 million for staff salaries, fringe benefits, and other non-labor costs that are not attributable to an individual direct program. Due to the additional staff time allocations added to the direct budget programs for the REAP 2.0 staff and holding the indirect cost rate constant, the allocated indirect cost increased by \$575.5K through this Budget Amendment. The increase in the allocated indirect cost offsets the increase to the indirect budget, resulting in a net budget impact of \$256.7K (\$832.2K budget increase less \$576.5K increase in allocated indirect costs).

iv. General Fund Budget

This Budget Amendment results in an increase of \$57.2K to the General Fund Budget, increasing the total budget from \$3.09 million to \$3.15 million. The increases are to account for actual consultant contract carryovers and additional budget needed for the Association of Metropolitan Organizations (AMPO) membership.

B. Salary Schedule Update and Personnel Changes

Budget Amendment 1 incorporates six (6) previously approved Limited-Term REAP 2.0 positions, increasing the total position count from 231 to 237.

In addition, included in this amendment are salary schedule changes for two IT classifications to a higher salary range to reflect increasing job responsibilities, Solutions Architect and Chief Information Officer.

Solutions Architect:

The FY24 Comprehensive Budget included a request for a new IT Architect position at job grade 110, with the note that further evaluation of the classification was needed to determine the appropriate job grade. Staff have completed a job evaluation of the new Solutions Architect position and recommend that this classification be placed at job grade 112 to effectively attract and recruit talent with the appropriate level of experience and expertise needed for success.

Chief Information Officer:

To continue furthering SCAG's Enterprise Project Management Office (EPMO), the responsibility of the EPMO management is being permanently transitioned to the Information Technology Division and will be overseen by the Chief Information Officer. Staff recommends that the Chief Information Officer salary range be moved from L4 to L5 to align with the position's scope and additional functions that have transitioned from the Chief Strategy Officer. Please see **Attachment 3** for the proposed changes to the salary schedule.

Lastly, this Budget Amendment also includes position upgrades, downgrades, as well as position reallocation changes, as proposed in **Attachment 4**. After evaluating the organizational and operational needs, staff are requesting authorization to upgrade 4 positions, downgrade 2 positions, and reallocate 6 positions. These changes will not result in an increase to the position count of 237. The projected annual cost of the proposed staffing and salary changes is \$196K. The projected cost was calculated using the mid-rate of the positions and provided in **Attachment 4**.

FISCAL IMPACT:

Budget Amendment 1 increases the FY24 Comprehensive Budget in the amount of \$95.2 million increasing the FY24 Comprehensive Budget from \$350.3 million to \$445.6 million, which includes an increase to the FY24 OWP in the amount of \$95.1 million, increasing the OWP budget from \$342.2 million to \$437.4 million. After approval by the EAC and RC, Amendment 1 to the FY24 OWP will be submitted to Caltrans for final approval.



ATTACHMENT(S):

1. Resolution No. 23-660-1 Approving Amendment 1 to the FY 2023-24 Comprehensive Budget Including Overall Work Program (OWP)
2. +List of Budget Changes - FY24 OWP Amendment 1
3. +Updated Salary Schedule - FY24 Budget Amendment 1
4. +List of Personnel Changes - FY24 Budget Amendment 1



RESOLUTION NO. 23-660-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) APPROVING AMENDMENT 1 TO THE FISCAL YEAR 2023-24 COMPREHENSIVE BUDGET, INCLUDING THE OVERALL WORK PROGRAM

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six-county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.; and

REGIONAL COUNCIL OFFICERS

- President Art Brown, Buena Park
First Vice President Curt Hagman, County of San Bernardino
Second Vice President Cindy Allen, Long Beach

WHEREAS, SCAG has developed the Fiscal Year (FY) 2023-24 Comprehensive Budget that includes the following budget components: the Overall Work Program (OWP); the FTA Discretionary and Formula Grant Budget; the TDA Budget; the General Fund Budget; the Indirect Cost Budget; and the Fringe Benefits Budget; and

- Immediate Past President Jan C. Harnik, Riverside County Transportation Commission

WHEREAS, the OWP is the basis for SCAG's annual regional planning activities and budget; and

COMMITTEE CHAIRS

- Executive/Administration Art Brown, Buena Park
Community, Economic & Human Development Frank Yokoyama, Cerritos
Energy & Environment Deborah Robertson, Rialto
Transportation Tim Sandoval, Pomona

WHEREAS, in conjunction with the OWP Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for the Consolidated Planning Grant (CPG), and the Sustainable Transportation Planning Grants; and

WHEREAS, SCAG is also eligible to receive other Federal and/or State grant funds and/or local funds for certain regional transportation planning related activities. For such funding upon award, the funds are implemented through the OWP and, SCAG and the applicable Federal or State agency shall execute the applicable grant agreement(s); and

WHEREAS, SCAG's Regional Council approved the FY 2023-24 Comprehensive Budget including the OWP in May 2023, which was subsequently approved by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) in May 2023; and

WHEREAS, Amendment 1 to the FY 2023-24 Comprehensive Budget, including the OWP, will result in: an OWP budget increase of \$95,142,892, from \$342,245,885 to \$437,388,777; an Indirect Cost budget increase of \$832,199, from \$34,525,897 to \$35,358,096; an FTA Discretionary and Formula Grant budget decrease of \$238,394, from \$546,062 to \$307,668; a General Fund budget increase of \$57,210, from \$3,089,747 to \$3,146,957; and

WHEREAS, Amendment 1 to the FY 2023-24 Comprehensive Budget including the OWP, along with its corresponding staff report and this resolution, has been reviewed and discussed by SCAG's Regional Council on November 2, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Regional Council of the Southern California Association of Governments, that the Amendment 1 to the FY 2023-24 Comprehensive Budget including the OWP, and as further described in the recitals above, is approved and adopted.

BE IT FURTHER RESOLVED THAT:

1. The Regional Council hereby authorizes submittal of Amendment 1 to the FY 2023-24 OWP to the participating State and Federal agencies.
2. The Regional Council hereby authorizes submittal of SCAG's approved FY 2023-24 Indirect Cost Rate Proposal (ICRP) to the participating State and Federal agencies.
3. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance.
4. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby designated and authorized to execute all related agreements and other documents on behalf of the Regional Council.
5. The SCAG Bylaws give the SCAG Executive Director authority to administer the Personnel Rules. In accordance with that authority, the SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby designated and authorized to make administrative amendments to the FY 2023-24 Comprehensive Budget including the OWP to implement the Personnel Rules.
6. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make and submit to the applicable funding agencies, the necessary work program, and budget amendments to SCAG's FY 2023-24 Comprehensive Budget including the OWP, based on actual available funds and to draw funds as necessary on a line of credit or other requisition basis.
7. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to submit grant applications and execute the applicable grant agreements and any amendments with the applicable Federal or State agency and to implement grant funds through SCAG's OWP, and this includes submittal and execution of the required Overall Work Program Agreement (OWPA) and the Master Fund Transfer Agreement (MFTA) with Caltrans, as part of the Caltrans Sustainable Transportation Planning Grant Programs, which includes a grant project entitled, "The Soboba Tribal Climate Change Adaptation Plan."
8. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2023-24 OWP that do not affect

the delivery of regional transportation planning tasks, activities, steps, products, or the funding amounts listed on the OWPA.

9. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2023-24 General Fund Budget; the Indirect Cost Budget; the Fringe Benefit Budget; FTA Discretionary and Formula Grant Budget; and the TDA Budget that do not exceed the overall funding amounts approved by the SCAG Regional Council and the participating State and Federal agencies.
10. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to make administrative amendments to the FY 2023-24 TDA Budget, including exceeding the TDA Budget approved by the Regional Council, for the purpose of allocating additional funding to projects that are included in the approved OWP, when such exceedance is necessary to execute or implement the OWP approved by the Regional Council.
11. The Executive Administration Committee, as authorized by the General Assembly through the General Fund budget adoption, and to be consistent with such delegation from the General Assembly, is delegated authority and authorized to make amendments to the FY 2023-24 General Fund Budget that do not impact the Membership Assessment Schedule, including amending the General Fund Budget approved by the General Assembly, when such exceedance is necessary to execute or implement the operational activities and the exceedance can be covered by the Unassigned General Fund balance.
12. The SCAG Executive Director, or in his or her absence, the Chief Financial Officer, is hereby authorized to negotiate and execute subrecipient agreements (e.g., memorandum of understanding) and related documents, on behalf of the Regional Council, involving the expenditure of funds programed under the FY 2023-24 Comprehensive Budget including the OWP.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 2nd day of November, 2023.

Art Brown
President, SCAG
City of Buena Park

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Jeffery Elder
Acting Chief Counsel

**FY 2023-24 OWP Amendment 1
List of Budget Changes**

Director	Project Task No.	Project Task Name	Category	Budget Change	CPG FHWA_PL	CPG FTA_5303	TDA	FY22 SB1 Formula	FY23 SB1 Formula	FY24 SB1 Formula	SHA	State Others	Federal Other (Other)	REAP 1.0	REAP 2.0	MSRC	ATP	IERS Grant	Cash/Local Other	In-Kind Commitments	Justification	
Sarah Jepson	010.0170.01	RTP Amendments, Management and Coordination	Consultant	54,017.00	-		54,017.00														-	Adding funds for the CalCOG coordination effort
Sarah Jepson	010.1631.02	Transportation Demand Management (TDM) Planning	Staff	(121,638.00)	(107,686.00)																(13,952.00)	Staff time adjustment
Sarah Jepson	010.2106.02	System Management and Preservation	Staff	(20,032.00)	(17,735.00)																(2,297.00)	Staff time adjustment
Sarah Jepson	015.0159.01	RTP Financial Planning	Staff	(16,929.00)	(14,987.00)																(1,942.00)	Staff time adjustment
Sarah Jepson	025.0164.01	Air Quality Planning and Conformity	Staff	5,648.00	5,000.00																648.00	Adding travel budget to attend meetings, workshops, and conferences related to the task activities
Sarah Jepson	030.0146.02	Federal Transportation Improvement Program	Staff	(103,059.00)		(91,238.00)															(11,821.00)	Staff time adjustment
Sarah Jepson	030.0146.02	Federal Transportation Improvement Program	Staff	564,780.00		500,000.00															64,780.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.
Julie Shroyer	045.0142.12	Enterprise GIS (EGIS) Implementation - Maint. & Support	Staff	(2.00)	(2.00)																	Staff time adjustment
Julie Shroyer	045.0142.12	Enterprise GIS (EGIS) Implementation - Maint. & Support	Staff	3,854.00	3,412.00																442.00	Staff budget adjustment due to the salary schedule update
Sarah Jepson	050.0169.01	Complete Streets: RTP/SCS Active Transportation Development & Implementation	Staff	(92,469.00)	(81,863.00)																(10,606.00)	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.01	Complete Streets: RTP/SCS Active Transportation Development & Implementation	Consultant	(700.00)			(700.00)															Consultant budget adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.06	Complete Streets: Active Transportation Program	Staff	(81,446.00)	(72,104.00)																(9,342.00)	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.06	Complete Streets: Active Transportation Program	Staff	(5,648.00)	(5,000.00)																(648.00)	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.10	RTP/SCS Active Transportation Development & Implementation	Staff	92,471.00	81,864.00																10,607.00	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.10	RTP/SCS Active Transportation Development & Implementation	Consultant	700.00			700.00															Consultant budget adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.11	Active Transportation	Staff	81,447.00	72,105.00																9,342.00	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.0169.11	Active Transportation	Staff	5,648.00	5,000.00																648.00	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding
Sarah Jepson	050.4920.01	Go Human Evolution	Staff	61,464.00	54,414.00																7,050.00	Staff time adjustment
Sarah Jepson	050.4920.01	Go Human Evolution	Consultant	50,000.00															50,000.00			Shifting local funds from 100.4901.01 to 050.4920.01 for the Consultant effort
Sarah Jepson	055.0133.06	University Partnership & Collaboration	Staff	12,860.00	11,385.00																1,475.00	Adjustment for personnel classification change
Sarah Jepson	055.1531.01	Southern California Economic Growth Strategy	Staff	12,861.00	11,385.00																1,476.00	Adjustment for personnel classification change
Sarah Jepson	055.4856.01	Regional Growth and Policy Analysis	Staff	30,008.00	26,566.00																3,442.00	Adjustment for personnel classification change
Sarah Jepson	055.4916.01	Census and Economic Data Coordination	Staff	4,288.00	3,796.00																492.00	Adjustment for personnel classification change
Sarah Jepson	065.4858.01	Regional Resiliency Analysis	Staff	1,523.00	1,348.00																175.00	Adding travel budget to attend meetings, workshops, and conferences related to the task activities
Sarah Jepson	065.4876.01	Priority Agricultural Lands	Staff	564.00		500.00															64.00	Adding travel budget to attend meetings, workshops, and conferences related to the task activities
Sarah Jepson	065.4876.01	Priority Agricultural Lands	Consultant	17,619.00		17,619.00																Adding funds for the consultant budget carryover
Sarah Jepson	065.4918.01	Priority Development Area Strategy Implementation	Staff	44,797.00	39,659.00																5,138.00	Staff time adjustment
Sarah Jepson	070.0130.10	Model Enhancement and Maintenance	Staff	282,390.00	250,000.00																32,390.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.
Sarah Jepson	070.0130.12	Heavy Duty Truck (HDT) Model Update	Consultant	90,514.00		90,514.00																Adding funds for the consultant budget carryover
Sarah Jepson	070.0147.01	RTP/FTIP Modeling, Coordination and Analysis	Staff	564,780.00	500,000.00																64,780.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.
Sarah Jepson	070.2665.02	Growth Forecasting - Development, Outreach, and Collaboration	Consultant	70,000.00	70,000.00																	Adding funds for the consultant budget carryover
Sarah Jepson	080.0153.04	Regional Assessment	Staff	5,648.00	5,000.00																648.00	Adding travel budget to attend meetings, workshops, and conferences related to the task activities
Sarah Jepson	080.0153.05	Environmental Justice Outreach and Policy Coordination	Staff	5,647.00	5,000.00																647.00	Adding travel budget to attend meetings, workshops, and conferences related to the task activities
Javiera Cartagena	090.0148.01	Public Information and Communication	Staff	477,152.00		422,423.00															54,729.00	Staff time adjustment
Javiera Cartagena	090.0148.01	Public Information and Communication	Consultant	100,000.00		100,000.00																Additional funding for video content needs to support development and passage of Connect SoCal 2024, including creating tools for public engagement and information for the Regional Council
Javiera Cartagena	090.0148.01	Public Information and Communication	Staff	564,780.00		500,000.00															64,780.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.
Javiera Cartagena	095.1533.01	RTP Outreach	Staff	5,000.00		-	5,000.00															Adding funds for the elected official briefings on the draft Connect SoCal plan
Javiera Cartagena	095.1633.01	Public Involvement	Staff	(604,391.00)		(535,067.00)															(69,324.00)	Staff time adjustment
Javiera Cartagena	095.1633.01	Public Involvement	Staff	8,240.00		7,295.00															945.00	Staff time adjustment
Javiera Cartagena	095.1633.01	Public Involvement	Staff	282,390.00		250,000.00															32,390.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.
Javiera Cartagena	095.4906.01	Tribal Government Engagement	Staff	(8,242.00)		(7,297.00)															(945.00)	Staff time adjustment
Sarah Jepson	100.4901.01	Broadband Planning	Staff	(199,851.00)	(176,928.00)																(22,923.00)	Staff time adjustment

Attachment: +List of Budget Changes - FY24 OWP Amendment 1 (Resolution No.23-660-1 Approving

**FY 2023-24 OWP Amendment 1
List of Budget Changes**

Director	Project Task No.	Project Task Name	Category	Budget Change	CPG FHWA_PL	CPG FTA_5303	TDA	FY22 SB1 Formula	FY23 SB1 Formula	FY24 SB1 Formula	SHA	State Others	Federal Other (Other)	REAP 1.0	REAP 2.0	MSRC	ATP	IERS Grant	Cash/Local Other	In-Kind Commitments	Justification	
Sarah Jepson	100.4901.01	Broadband Planning	Consultant	46,456.00															46,456.00		Adjustment for the grant carryover	
Sarah Jepson	100.4901.01	Broadband Planning	Consultant	1,594.00															1,594.00		Adjustment for the grant carryover	
Sarah Jepson	100.4901.02 (New)	CPUC LATA Last Mile Services	Consultant	846,202.00								846,202.00									Programming new grant funding and activities.	
Sarah Jepson	100.4901.02 (New)	CPUC LATA Last Mile Services	Staff	149,856.00								149,856.00									Programming new grant funding and activities.	
Sarah Jepson	100.4911.01	Smart Cities	Staff	(12,293.00)	(10,883.00)															(1,410.00)	Staff time adjustment	
Sarah Jepson	100.4937.01 (New)	SCAG Digital Equity Program	Consultant	286,075.00									286,075.00								Programming new grant funding and activities.	
Sarah Jepson	100.4937.01 (New)	SCAG Digital Equity Program	Staff	189,852.00									189,852.00								Programming new grant funding and activities.	
Sarah Jepson	100.4937.02 (New)	SCAG Digital Equity Program (Management and Administrative)	Staff	24,073.00									24,073.00								Programming new grant funding and activities.	
Sarah Jepson	115.4912.02	Supporting Infrastructure for Zero-Emission Medium and Heavy-Duty Truck Study	Staff	74,364.00	65,834.00															8,530.00	Staff time adjustment; adding a new position	
Sarah Jepson	115.4912.02	Supporting Infrastructure for Zero-Emission Medium and Heavy-Duty Truck Study	Consultant	(153,930.00)								(153,930.00)									Adjustment for the grant carryover; steps and products update	
Sarah Jepson	115.4912.03	AI-Based Mobility Monitoring System and Analytics Demonstration Pilot	Staff	(12,345.00)									(12,345.00)								Adjustment for the grant carryover.	
Cindy Giraldo	120.0175.01	OWP Development & Administration	Staff	(320,719.00)	(283,933.00)															(36,786.00)	Reallocating staff time from this task to the Indirect Cost Budget task	
Cindy Giraldo	120.0175.01	OWP Development & Administration	Staff	941,922.00	382,124.00	451,761.00														108,037.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.	
Sarah Jepson	130.0162.18	Goods Movement Planning	Staff	(17,897.00)	(15,844.00)															(2,053.00)	Staff time adjustment	
Sarah Jepson	130.0162.18	Goods Movement Planning	Staff	(19,351.00)	(17,131.00)															(2,220.00)	Staff time adjustment	
Sarah Jepson	130.0162.18	Goods Movement Planning	Staff	282,391.00	250,000.00															32,391.00	Adding unprogrammed CPG funding to support FY2024-25 OWP Transportation Planning activities.	
Sarah Jepson	130.0162.19	Curb Management & Integrated Strategies to Catalyze Market Adoption of Evs	Staff	79,143.00									79,143.00								Adjustment for the grant carryover	
Sarah Jepson	140.0121.01	Transit Planning	Staff	43,788.00	38,766.00															5,022.00	Staff time adjustment	
Sarah Jepson	140.0121.02	Passenger Rail Planning	Staff	77,847.00	68,918.00															8,929.00	Staff time adjustment	
Sarah Jepson	156.4939.01	The Soboba Tribal Climate Change Adaptation Plan	Staff	5,667.00			5,667.00														Programming staff time for the project management	
Sarah Jepson	156.4939.01	The Soboba Tribal Climate Change Adaptation Plan	Consultant	299,959.00							299,959.00										Programming the grant funding for the Soboba Band of Luiseno Indians (Pass-Through)	
Sarah Jepson	225.3564.14	SCAG 2019 Local Demonstration Initiative	Consultant	(27,201.00)													(27,201.00)				Adjustment for the grant carryover	
Sarah Jepson	225.3564.14	SCAG 2019 Local Demonstration Initiative	Staff	386.00													386.00				Adjustment for the grant carryover; task manager update	
Sarah Jepson	225.3564.18	FY23 OTS - Pedestrian and Bicycle Safety Program	Staff	(338,073.00)		(330,497.00)							(7,576.00)								Staff time adjustment, including adjustment for personnel classification change and the grant carryover	
Sarah Jepson	225.3564.18	FY23 OTS - Pedestrian and Bicycle Safety Program	Consultant	13,978.00									13,978.00								Adjustment for the grant carryover	
Sarah Jepson	225.3564.19 (New)	FY24 OTS - Pedestrian and Bicycle Safety Program	Consultant	1,185,014.00									1,185,014.00								Programming new grant funding and activities.	
Sarah Jepson	225.3564.19 (New)	FY24 OTS - Pedestrian and Bicycle Safety Program	Staff	277,184.00			107,723.00						169,461.00								Programming new grant funding and activities.	
Sarah Jepson	225.3564.20 (New)	SCAG Transportation Safety Predictive Modeling and Analysis Platform	Consultant	20,684.00									20,684.00								Programming new grant funding and activities.	
Sarah Jepson	225.3564.20 (New)	SCAG Transportation Safety Predictive Modeling and Analysis Platform	Staff	867,292.00									867,292.00								Programming new grant funding and activities.	
Sarah Jepson	230.0174.05	Regional Aviation Program Development and Implementation in support of RTP/SCS	Staff	22,074.00	19,542.00																2,532.00	Staff time adjustment
Sarah Jepson	235.4900.01	LIST - General Plan Technical Assistance, RDP Technical Assistance, or Local Data Exchange Technical Assistance	Staff	3,710.00	3,284.00																426.00	Staff time adjustment, including adjustment for personnel classification change
Sarah Jepson	235.4900.01	LIST - General Plan Technical Assistance, RDP Technical Assistance, or Local Data Exchange Technical Assistance	Consultant	100,000.00	100,000.00																	Adding funds for the LIST Consultant budget
Sarah Jepson	267.1241.04	SCAG and DOE/NETL Clean Cities Coalition Coordination	Staff	(100,673.00)			(83,535.00)						(17,138.00)								Adjustment for the grant carryover	
Sarah Jepson	275.4823.07	Sustainable Communities Program - 2018 Call (FY22 SB 1 Formula)	Consultant	21.00			3.00	18.00													Adjustment for the grant carryover	
Sarah Jepson	275.4892.01	Sustainable Communities Program - 2022 Call 1 (FY22 SB 1 Formula)	Consultant	(6,915.00)			(793.00)	(6,122.00)													Adjustment for the grant carryover	
Sarah Jepson	275.4892.02	Sustainable Communities Program - 2020 Call 1 (ATP Cycle 5)	Consultant	(694,515.00)													(694,515.00)				Adjustment for the grant carryover; task manager update	
Sarah Jepson	275.4895.01	Sustainable Communities Program - 2020 Call 3 (FY22 SB 1 Formula)	Consultant	134,177.00			15,390.00	118,787.00													Adjustment for the grant carryover	
Sarah Jepson	275.4895.01	Sustainable Communities Program - 2020 Call 3 (FY22 SB 1 Formula)	Staff	171,401.00				151,741.00													19,660.00	Adjustment for the grant carryover
Sarah Jepson	275.4895.02	Sustainable Communities Program - 2020 Call 3 (FY23 SB1 Formula)	Consultant	125,312.00			14,373.00		110,939.00												Adjustment for the grant carryover	
Sarah Jepson	280.4824.02	Future Communities Pilot Program (MSRC)	Consultant	891,966.00												600,161.00			291,805.00		Adjustment for the grant carryover	
Sarah Jepson	280.4824.03	Future Communities Pilot Program (FY22 SB 1 Formula)	Consultant	29,485.00			3,382.00	26,103.00													Adjustment for the grant carryover	
Sarah Jepson	290.4827.03	Mobility Innovations & Incentives Study	Staff	(21,386.00)			(21,386.00)														Staff time adjustment	
Sarah Jepson	290.4862.03	Regional Planning for Open Space Strategic Plan (FY22 SB 1 Formula)	Staff	100,406.00				88,889.00													11,517.00	Adjustment for the grant carryover
Sarah Jepson	290.4862.04	Regional Advance Mitigation and Conservation Planning (FY24 SB 1 Formula)	Staff	20,000.00			20,000.00														Adding funds for legal services that are directly supporting the task activities	

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**FY 2023-24 OWP Amendment 1
List of Budget Changes**

Director	Project Task No.	Project Task Name	Category	Budget Change	CPG FHWA_PL	CPG FTA_5303	TDA	FY22 SB1 Formula	FY23 SB1 Formula	FY24 SB1 Formula	SHA	State Others	Federal Other (Other)	REAP 1.0	REAP 2.0	MSRC	ATP	IERS Grant	Cash/Local Other	In-Kind Commitments	Justification	
Sarah Jepson	290.4871.03	Connect SoCal Implementation (FY23 SB 1 Formula)	Staff	170,435.00					150,886.00											19,549.00	Adjustment for the grant carryover	
Sarah Jepson	290.4871.04	Connect SoCal Implementation (FY24 SB 1 Formula)	Staff	122,399.00						108,360.00										14,039.00	Adding a new position	
Sarah Jepson	290.4896.01	Regional Resiliency Analysis (FY22 SB 1 Formula)	Consultant	70,000.00			8,029.00	61,971.00													This task was scheduled for completion in FY23 however due to the schedule change, it needs to be carried over to FY24 OWP. Adding back the task as part of adjustment for the grant carryover	
Sarah Jepson	290.4896.01	Regional Resiliency Analysis (FY22 SB 1 Formula)	Staff	117,874.00				104,353.00												13,521.00	Adjustment for the grant carryover	
Sarah Jepson	290.4896.02	Regional Resiliency Analysis (FY23 SB 1 Formula)	Consultant	133,214.00			10,853.00	122,361.00													Adjustment for the grant carryover	
Sarah Jepson	290.4905.01	SB 743 VMT Mitigation Assistance Program (FY22 SB 1 Formula)	Staff	(8,614.00)			(8,614.00)														Adjustment for the grant carryover	
Sarah Jepson	290.4913.01	Civic Spark Climate Fellows (FY23 SB 1 Formula)	Consultant	(16,781.00)			(1,925.00)	(14,856.00)													Adjustment for the grant carryover	
Sarah Jepson	290.4914.01	Land Use Alternatives Development (FY23 SB 1 Formula)	Consultant	85,909.00			9,854.00	76,055.00													Adjustment for the grant carryover	
Sarah Jepson	290.4914.01	Land Use Alternatives Development	Staff	(5,666.00)			(5,666.00)														Adjustment for staff time	
Sarah Jepson	290.4915.01	Connect SoCal - Development of Land Use Strategies (FY23 SB 1 Formula)	Consultant	65,000.00			7,456.00	57,544.00													Adjustment for the grant carryover	
Sarah Jepson	290.4915.01	Connect SoCal - Development of Land Use Strategies (FY23 SB 1 Formula)	Staff	106,982.00				94,711.00												12,271.00	Adjustment for the grant carryover	
Sarah Jepson	290.4919.01	Regional Advanced Mitigation Program Development (FY23 SB 1 Formula)	Staff	3,568.00			(27,533.00)	27,533.00												3,568.00	Adjustment for the grant carryover	
Sarah Jepson	290.4924.01	Regional Housing Program	Staff	205,331.00		181,780.00														23,551.00	Staff time adjustment	
Sarah Jepson	290.4931.01	SCAG Regional Travel Survey (FY24 SB 1 Formula)	Consultant	500,000.00															500,000.00		Programming new funding.	
Sarah Jepson	300.4887.01	2020 Sustainable Communities Program (SCP) - Housing and Sustainable Development (HSD)	Staff	(80,569.00)										(80,569.00)							Staff time adjustment	
Sarah Jepson	300.4887.01	2020 Sustainable Communities Program (SCP) - Housing and Sustainable Development (HSD)	Consultant	(1,676,024.00)										(1,922,600.00)				246,576.00			Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4887.02	TOD & PGA Work Programs - LA Metro	Consultant	298,043.00										298,043.00							Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4887.03	TOD & PGA Work Programs - SCRRRA (Metrolink)	Staff	(16,997.00)										(16,997.00)							Staff time adjustment	
Sarah Jepson	300.4887.03	TOD & PGA Work Programs - SCRRRA (Metrolink)	Consultant	255,392.00										255,392.00							Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4887.04	Priority Growth Area Strategies	Consultant	(234,524.00)										(234,524.00)							Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4888.01	Regional Housing Needs Assessment (RHNA) (AB 101)	Staff	(122,211.00)										(122,211.00)							Staff time adjustment	
Sarah Jepson	300.4888.01	Regional Housing Needs Assessment (RHNA) (AB 101)	Consultant	81,359.00										81,359.00							Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4889.01	Subregional Partnership Program (AB 101)	Staff	(38,265.00)										(38,265.00)							Staff time adjustment	
Sarah Jepson	300.4889.01	Subregional Partnership Program (AB 101)	Consultant	1,556,036.00										1,556,036.00							Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4889.01	Subregional Partnership Program (AB 101)	Consultant	2,162.00			2,162.00														Adding TDA to consultant budget to complete the project	
Sarah Jepson	300.4890.02	Research/Policy Briefs, Honorariums, University Partnerships (AB 101)	Staff	(24,413.00)										(24,413.00)							Staff time adjustment	
Sarah Jepson	300.4890.02	Research/Policy Briefs, Honorariums, University Partnerships (AB 101)	Consultant	75,666.00										75,666.00							Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	300.4891.01	Reporting and Invoicing (AB 101)	Staff	188,777.00										188,777.00							Adjustment for the grant carryover	
Sarah Jepson	300.4891.02	REAP Grant Program Management	Staff	(196,000.00)										(196,000.00)							Staff time adjustment	
Sarah Jepson	303.4917.01	Economic Empowerment - New Funding and Partnerships	Staff	(92,497.00)			(92,497.00)														Staff time adjustment	
Sarah Jepson	303.4917.01	Economic Empowerment - New Funding and Partnerships	Staff	184,995.00			184,995.00														Staff time adjustment	
Sarah Jepson	305.4925.01	REAP 2.0 - Programs to Accelerate Transformative Housing (PATH)	Staff	520,260.00											520,260.00						Staff time adjustment	
Sarah Jepson	305.4925.01	REAP 2.0 - Programs to Accelerate Transformative Housing (PATH)	Consultant	(195,489.00)											(195,489.00)						Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	305.4926.01	REAP 2.0 - Transportation Partnership Program	Staff	1,040,776.00											1,040,776.00						Staff time adjustment	
Sarah Jepson	305.4926.01	REAP 2.0 - Transportation Partnership Program	Consultant	(405,417.00)											(405,417.00)						Adjusting consultant budget to reconcile the carryover to FY24	
Sarah Jepson	305.4926.01	REAP 2.0 - Transportation Partnership Program	Staff	(1,712.00)											(1,712.00)						Adjustment for the grant carryover	
Sarah Jepson	305.4927.01	REAP 2.0 - Early Program Initiatives	Staff	(88,774.00)											(88,774.00)						Staff time adjustment	
Sarah Jepson	305.4927.01	REAP 2.0 - Early Program Initiatives	Staff	(1,295,755.00)											(1,295,755.00)						Staff time adjustment	
Sarah Jepson	305.4927.01	REAP 2.0 - Early Program Initiatives	Consultant	(32,797,801.00)											#####							Adjusting consultant budget to reconcile the carryover to FY24
Sarah Jepson	305.4927.02	REAP 2.0 Early Initiatives - DMTTA	Staff	71,670.00											71,670.00						Staff time adjustment	
Sarah Jepson	305.4927.02	REAP 2.0 Early Initiatives - DMTTA	Consultant	6,435,000.00											6,435,000.00						The task 305.4927.01 is being split to better reflect the program structure; adding consultant budget from 305.4927.01	
Sarah Jepson	305.4927.03	REAP 2.0 Early Initiatives - SCP Call 4	Staff	527,469.00											527,469.00						Staff time adjustment	
Sarah Jepson	305.4927.03	REAP 2.0 Early Initiatives - SCP Call 4	Consultant	3,000,000.00											3,000,000.00						The task 305.4927.01 is being split to better reflect the program structure; adding consultant budget from 305.4927.01	
Sarah Jepson	305.4927.04	REAP 2.0 Early Initiatives - SRP 2.0	Staff	588,921.00											588,921.00						Staff time adjustment	
Sarah Jepson	305.4927.04	REAP 2.0 Early Initiatives - SRP 2.0	Consultant	23,000,000.00											23,000,000.00						The task 305.4927.01 is being split to better reflect the program structure; adding consultant budget from 305.4927.01	
Sarah Jepson	305.4928.01	REAP 2.0 - Program Development and Outreach	Consultant	(195,324.00)											(195,324.00)						Adjusting consultant budget to reconcile the carryover to FY24	

Attachment: +List of Budget Changes - FY24 OWP Amendment 1 (Resolution No.23-660-1 Approving

**FY 2023-24 OWP Amendment 1
List of Budget Changes**

Director	Project Task No.	Project Task Name	Category	Budget Change	CPG FHWA_PL	CPG FTA_5303	TDA	FY22 SB1 Formula	FY23 SB1 Formula	FY24 SB1 Formula	SHA	State Others	Federal Other (Other)	REAP 1.0	REAP 2.0	MSRC	ATP	IERS Grant	Cash/Local Other	In-Kind Commitments	Justification	
Sarah Jepson	305.4929.01	REAP 2.0 - Project Administration	Staff	80,376.00											80,376.00						Staff time adjustment	
Sarah Jepson	305.4929.01	REAP 2.0 - Project Administration	Staff	1,062,738.00											1,062,738.00						Adjusting staff budget to reconcile the carryover to FY24	
Sarah Jepson	305.4929.01	REAP 2.0 - Project Administration	Staff	(124.00)											(124.00)						Adjustment for the grant carryover	
Sarah Jepson	310.4874.01	Connect SoCal Development	Staff	167,507.00	148,294.00															19,213.00	Staff time adjustment, including adjustment for personnel classification change	
Sarah Jepson	310.4874.01	Connect SoCal Development	Staff	5,647.00	5,000.00															647	Adding travel budget to attend the public elected official briefings, public hearings and other meetings and conferences as needed related to Connect SoCal development	
Sarah Jepson	310.4874.01	Connect SoCal Development	Consultant	138,556.00			138,556.00														Adding funds for legal services that are directly supporting the task activities	
Sarah Jepson	310.4874.01	Connect SoCal Development	Consultant	2,000.00			2,000.00														Adding funds for the consultant budget carryover	
Sarah Jepson	310.4874.03	Planning Studios	Staff	29,464.00	26,085.00															3,379.00	Staff time adjustment	
Sarah Jepson	310.4874.03	Planning Studios	Staff	142,104.00	125,805.00															16,299.00	Staff time adjustment	
Sarah Jepson	310.4874.03	Planning Studios	Staff	17,896.00	15,843.00															2,053.00	Staff time adjustment	
Sarah Jepson	310.4874.03	Planning Studios	Staff	12,294.00	10,884.00															1,410.00	Staff time adjustment	
Sarah Jepson	310.4874.03	Planning Studios	Staff	19,351.00	17,131.00															2,220.00	Staff time adjustment	
Sarah Jepson	310.4874.06	Connect SoCal Performance Measures & Monitoring (FY22 SB 1 Formula)	Consultant	(67,939.00)			(7,793.00)	(60,146.00)													Adjustment for the grant carryover	
Sarah Jepson	310.4883.01	Complete Streets: Transportation Safety	Staff	(73,838.00)	(65,369.00)															(8,469.00)	Staff time adjustment, including adjustment for personnel classification change	
Sarah Jepson	310.4883.01	Complete Streets: Transportation Safety	Staff	3,681.00	3,259.00															422.00	Staff time adjustment	
Sarah Jepson	310.4883.01	Complete Streets: Transportation Safety	Staff	(390,409.00)	(345,629.00)															(44,780.00)	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding.	
Sarah Jepson	310.4883.01	Complete Streets: Transportation Safety	Consultant	(100,000.00)		(100,000.00)															Consultant budget adjustment to separate out the FHWA PL Complete Street and FHWA PL funding.	
Sarah Jepson	310.4883.02	Transportation Safety	Staff	5,648.00	5,000.00															648.00	Adding travel budget to attend meetings, workshops, and conferences related to the task activities	
Sarah Jepson	310.4883.02	Transportation Safety	Staff	390,411.00	345,631.00															44,780.00	Staff time adjustment to separate out the FHWA PL Complete Street and FHWA PL funding	
Sarah Jepson	310.4883.02	Transportation Safety	Consultant	100,000.00		100,000.00															Consultant budget adjustment to separate out the FHWA PL Complete Street and FHWA PL funding	
Sarah Jepson	315.4898.01	Last Mile Freight Program (MSRC)	Consultant	83,903,656.00												78,595.00			83,825,061.00		Adjustment for the grant carryover; adding In-kind commitment for LMFP which was not included in the FY24 Adopted OWP due to the timing	
Sarah Jepson	315.4898.01	Last Mile Freight Program (MSRC)	Staff	-			-														GL information update	
Sarah Jepson	320.4902.01	Inclusive Economic Recovery Strategy (IERS) Implementation Grant	Staff	(54,196.00)														(54,196.00)			Staff time adjustment	
TOTAL				95,142,892.00	1,562,240.00	1,888,290.00	9,221.00	485,594.00	625,173.00	108,360.00	299,959.00	842,128.00	2,798,513.00	(180,306.00)	1,346,814.00	678,756.00	(721,330.00)	(54,196.00)	84,961,492.00	492,184.00		

Attachment: +List of Budget Changes - FY24 OWP Amendment 1 (Resolution No.23-660-1 Approving

+Updated Salary Schedule - FY24 Budget Amendment 01

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
1	Accountant	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
2	Administrative Assistant	\$58,974.29	\$28.35	\$69,294.80	\$33.31	\$79,615.30	\$38.28	Hourly
3	Application Developer	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
4	Applications Administration Supervisor	\$139,338.75	\$66.99	\$163,723.03	\$78.71	\$188,107.31	\$90.44	Monthly
5	Applications Administrator	\$91,574.79	\$44.03	\$107,600.38	\$51.73	\$123,625.97	\$59.44	Monthly
6	Assistant Modeler	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Monthly
7	Assistant Regional Planner	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Monthly
8	Associate Modeler	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
9	Associate Regional Planner	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
10	Audio/Video Supervisor	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
11	Benefits Administrator	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
12	Budget and Grants Analyst	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
13	Chief Counsel	\$233,233.64	\$112.13	\$284,545.03	\$136.80	\$335,856.43	\$161.47	Monthly
14	Chief Financial Officer	\$233,233.64	\$112.13	\$284,545.03	\$136.80	\$335,856.43	\$161.47	Monthly
15	Chief Government and Public Affairs Officer	\$201,063.48	\$96.67	\$245,297.44	\$117.93	\$289,531.41	\$139.20	Monthly
16	Chief Human Resources Officer	\$201,063.48	\$96.67	\$245,297.44	\$117.93	\$289,531.41	\$139.20	Monthly
17	Chief Information Officer	\$233,233.64	\$112.13	\$284,545.03	\$136.80	\$335,856.43	\$161.47	Monthly
18	Chief Operating Officer	\$261,221.67	\$125.59	\$318,690.44	\$153.22	\$376,159.21	\$180.85	Monthly
19	Chief Planning Officer	\$233,233.64	\$112.13	\$284,545.03	\$136.80	\$335,856.43	\$161.47	Monthly
20	Chief Strategy Officer	\$233,233.64	\$112.13	\$284,545.03	\$136.80	\$335,856.43	\$161.47	Monthly
21	Clerk of the Board	\$149,422.92	\$71.84	\$182,295.96	\$87.64	\$215,169.00	\$103.45	Monthly
22	Communications Supervisor	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
23	Community Engagement Specialist	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Monthly
24	Contracts Administrator	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
25	Creative Designer	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Monthly
26	Database Administrator	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
27	Department Manager	\$149,422.92	\$71.84	\$182,295.96	\$87.64	\$215,169.00	\$103.45	Monthly
28	Deputy Clerk of the Board	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
29	Deputy Director (Division)	\$173,330.58	\$83.33	\$211,463.31	\$101.67	\$249,596.04	\$120.00	Monthly
30	Deputy Legal Counsel	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
30	Deputy Legal Counsel *applies to employees hired before 12/31/2022	\$122,304.00	\$58.80	\$140,670.40	\$67.63	\$159,036.80	\$76.46	Monthly
31	Executive Assistant	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
32	Executive Director ^	flat	---	flat	---	\$382,000.00	---	Monthly
33	Facilities Supervisor	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
34	Finance Associate	\$58,974.29	\$28.35	\$69,294.80	\$33.31	\$79,615.30	\$38.28	Monthly
35	GIS Application Developer	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
36	GIS Applications Supervisor	\$139,338.75	\$66.99	\$163,723.03	\$78.71	\$188,107.31	\$90.44	Monthly
37	GIS Database Administraor	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
38	Government Affairs Officer	\$76,794.60	\$36.92	\$90,233.65	\$43.38	\$103,672.71	\$49.84	Monthly
39	Human Resources Analyst I	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Monthly
40	Human Resources Analyst II	\$83,859.70	\$40.32	\$98,535.15	\$47.37	\$113,210.60	\$54.43	Monthly
41	Internal Auditor	\$149,422.92	\$71.84	\$182,295.96	\$87.64	\$215,169.00	\$103.45	Monthly
42	IT PMO Supervisor	\$139,338.75	\$66.99	\$163,723.03	\$78.71	\$188,107.31	\$90.44	Monthly
43	IT Project Manager	\$91,574.79	\$44.03	\$107,600.38	\$51.73	\$123,625.97	\$59.44	Monthly
44	IT Projects Assistant	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Hourly
45	Lead IT Help Desk	\$91,574.79	\$44.03	\$107,600.38	\$51.73	\$123,625.97	\$59.44	Monthly
46	Lead Projects Manager	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly

Attachment: + Updated Salary Schedule - FY24 Budget Amendment 1 (Resolution No.23-660-1 Approving Amendment 1 to the FY 2023-24

+Updated Salary Schedule - FY24 Budget Amendment 01

	Classification	Ranges						Time Base
		Minimum	Minimum	Midpoint	Midpoint	Maximum	Maximum	
			Hourly		Hourly		Hourly	
47	Lead Systems Analyst	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
48	Legislative Affairs Analyst	\$76,794.60	\$36.92	\$90,233.65	\$43.38	\$103,672.71	\$49.84	Monthly
49	Management Analyst	\$91,574.79	\$44.03	\$107,600.38	\$51.73	\$123,625.97	\$59.44	Monthly
50	Modeling Supervisor	\$139,338.75	\$66.99	\$163,723.03	\$78.71	\$188,107.31	\$90.44	Monthly
51	Office Assistant	\$49,455.83	\$23.78	\$58,110.60	\$27.94	\$66,765.37	\$32.10	Hourly
52	Office Services Specialist	\$49,455.83	\$23.78	\$58,110.60	\$27.94	\$66,765.37	\$32.10	Hourly
53	Payroll Administrator	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
54	Planning Administration Officer	\$149,422.92	\$71.84	\$182,295.96	\$87.64	\$215,169.00	\$103.45	Monthly
55	Planning Supervisor	\$120,119.61	\$57.75	\$141,140.54	\$67.86	\$162,161.47	\$77.96	Monthly
56	Principal Accountant	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
57	Principal Budget and Grants Analyst	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
58	Principal Contracts Administrator	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
59	Principal Human Resources Analyst	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
60	Principal Management Analyst	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
61	Principal Modeler	\$120,119.61	\$57.75	\$141,140.54	\$67.86	\$162,161.47	\$77.96	Monthly
62	Principal Planner	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
63	Public Affairs Specialist	\$70,324.72	\$33.81	\$82,631.55	\$39.73	\$94,938.38	\$45.64	Monthly
64	Senior Accountant	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
65	Senior Administrative Assistant	\$64,399.93	\$30.96	\$75,669.92	\$36.38	\$86,939.91	\$41.80	Hourly
66	Senior Application Developer	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
67	Senior Audio/Visual Technician	\$58,974.29	\$28.35	\$69,294.80	\$33.31	\$79,615.30	\$38.28	Hourly
68	Senior Budget & Grants Analyst	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
69	Senior Contracts Administrator	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
70	Senior Creative Designer	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
71	Senior Database Administrator	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
72	Senior Deputy Legal Counsel	\$173,330.58	\$83.33	\$211,463.31	\$101.67	\$249,596.04	\$120.00	Monthly
73	Senior Economist	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
74	Senior GIS Application Developer	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
75	Senior GIS Database Administrator	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
76	Senior Government Affairs Officer	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
77	Senior Human Resources Analyst	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
78	Senior IT Quality Assurance Analyst	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
78	Senior IT Quality Assurance Analyst *applies to employees hired before 12/31/2022	\$108,284.80	\$52.06	\$124,529.60	\$59.87	\$140,774.40	\$67.68	Monthly
79	Senior Legislative Affairs Analyst	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
80	Senior Management Analyst	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
81	Senior Modeler	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
82	Senior Network Engineer	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
83	Senior Office Services Specialist	\$58,974.29	\$28.35	\$69,294.80	\$33.31	\$79,615.30	\$38.28	Monthly
84	Senior Public Affairs Specialist	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
85	Senior Regional Planner	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
86	Senior Systems Engineer	\$109,199.64	\$52.50	\$128,309.58	\$61.69	\$147,419.52	\$70.87	Monthly
87	Solutions Architect	\$139,338.75	\$66.99	\$163,723.03	\$78.71	\$188,107.31	\$90.44	Monthly
88	Special Events Producer	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly
89	Web/Content Administrator	\$99,999.67	\$48.08	\$117,499.62	\$56.49	\$134,999.56	\$64.90	Monthly

Attachment: + Updated Salary Schedule - FY24 Budget Amendment 1 (Resolution No.23-660-1 Approving Amendment 1 to the FY 2023-24

**Budget Amendment 01 to the FY 2023-24 Comprehensive Budget
List of Personnel Changes**

*Estimated impacts calculated using the mid-rate of the positions

No.	Division	Current Position	FTE	Work-Time (WT) Budget	Allocated Fringe Benefits (FB)	Total (WT+FB)	Division	Proposed Position	FTE	Work-Time (WT) Budget	Allocated Fringe Benefits (FB)	Total (WT+FB)	Budget Impact
Salary Schedule Update (n=2)													
1	IT	Application Architect	1	117,425	78,772	196,197	IT	Solutions Architect	1	149,822	100,505	250,327	54,130
2	IT	Chief Information Officer	1	224,475	150,585	375,060	IT	Chief Information Officer	1	260,394	174,680	435,074	60,013
Position Upgrade/Downgrade (n=6)													
1	Planning	Principal Planner	1	117,425	78,772	196,197	Planning	Planning Supervisor	1	129,169	86,651	215,820	19,623
2	Planning	Community Engagement Specialist	1	75,625	50,731	126,356	Planning	Associate Regional Planner	1	90,167	60,487	150,654	24,298
3	Planning	Senior Regional Planner	1	107,527	72,132	179,659	Planning	Associate Regional Planner	1	90,167	60,487	150,654	(29,005)
4	Planning	Senior Regional Planner	1	107,527	72,132	179,659	Planning	Principal Planner	1	117,425	78,772	196,197	16,538
5	HR	Senior Human Resource Analyst	1	107,527	72,132	179,659	HR	Principal Human Resource Analyst	1	117,425	78,772	196,197	16,538
6	HR	Senior Human Resource Analyst	1	107,527	72,132	179,659	HR	HR Analyst I	1	75,625	50,731	126,356	(53,303)
Position Reallocation (n=6)													
1	Planning	Assistant Regional Planner	1	75,625	50,731	126,356	Planning	Assistant Modeler	1	75,625	50,731	126,356	-
2	Planning	Senior Regional Planner	1	107,527	72,132	179,659	Planning	Senior Modeler	1	117,425	78,772	196,197	16,538
3	Planning	Senior Regional Planner	1	107,527	72,132	179,659	Planning	Senior Modeler	1	117,425	78,772	196,197	16,538
4	Planning	Principal Planner	1	117,425	78,772	196,197	Planning	Principal Modeler	1	129,169	86,651	215,820	19,623
5	Planning	Planning Supervisor	1	129,169	86,651	215,820	Planning	Modeling Supervisor	1	149,822	100,505	250,327	34,507
6	Planning	Associate Regional Planner	1	90,167	60,487	150,654	Planning	Associate Modeler	1	90,167	60,487	150,654	-
												Total	196,038

Attachment: +List of Personnel Changes - FY24 Budget Amendment 1 (Resolution No.23-660-1 Approving



**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, OCTOBER 4, 2023**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically). A quorum was present.

Members Present

Hon. Art Brown, President	<i>Buena Park</i>	District 21
Sup. Curt Hagman, 1st Vice President		San Bernardino County
Hon. Jan Harnik, Imm. Past President	<i>RCTC</i>	Riverside
Hon. Frank Yokoyama, Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David J. Shapiro, Vice Chair, CEHD	<i>Calabasas</i>	District 44
Hon. Deborah Robertson, Chair, EEC	<i>Rialto</i>	District 8
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County
Hon. Tim Sandoval, Chair, TC	<i>Pomona</i>	District 38
Hon. Mike Judge, Vice Chair, TC	<i>VCTC</i>	Ventura County
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26
Hon. Clint Lorimore, President’s Appt.	Eastvale	District 4
Hon. Marshall Goodman, President’s Appt.	<i>La Palma</i>	District 18
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Tim McOsker, President’s Appt	<i>Los Angeles</i>	District 62
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Hon. Lucy Dunn		Business Representative

Members Not Present

Hon. Cindy Allen, 2nd Vice President	<i>Long Beach</i>	Los Angeles County
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68

Staff Present

Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer

Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Chief Planning Officer
Javiera Cartagena, Chief Government and Public Affairs Officer
Carmen Flores, Chief Human Resources Officer
Julie Shroyer, Chief Information Officer
Ruben Duran, Board Counsel
Jeffery Elder, Acting Chief Counsel/Director of Legal Services
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Art Brown called the meeting to order at 3:00 p.m. President Brown asked Regional Council Member Larry McCallon, Air District representative, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Brown opened the Public Comment Period and outlined instructions for public comments. He noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. He reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

The Clerk of the Board acknowledged there no written public comments received before or after the deadline.

Seeing no public comment speakers, President Brown closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

President Brown indicated that they would take the presentations for both Items 1 and 2 and then do one roll call vote for both items.

1. Acceptance of FY24 Office of Traffic Safety Grant Funds
2. Office of Traffic Safety (OTS) Acceptance of Funds: Safety Modeling

There were no public comments on Items 1 and 2.

Darin Chidsey, Chief Operating Officer, reminded members that in 2014 the Regional Council and General Assembly adopted a resolution calling for SCAG to bring forward a region wide safety and encouragement campaign. Specifically, to raise awareness on how they all could bring safer streets to the region as well as provide resources to their cities to help bring some of these improvements forward. He explained that shortly thereafter they created the Go Human campaign. He highlighted that the program had received nearly a dozen awards from State and Federal partners, recognizing the importance that it's had in the region. He explained that a key part of the campaign had been the California State Office of Traffic Safety which had been there from the beginning to fund the program and had continued to do the majority of the funding over the last decade. He further explained that unfortunately the good work that had been done over a decade had not solved the problem and in fact since the pandemic, they had actually seen incidents worsen when it came to safety on their roads. He noted that more than 140,000 people were injured each year and 1,600 were killed on their roads. He emphasized that it was important that they all work throughout the region to bring together a coordinated approach to address the enduring travel safety crisis. He explained that the first item was a grant in the amount of \$1.3 million which would extend Go Human community engagement programming and the second grant, in the amount of \$886,000, would support development of a Safety Data Analysis and Crash Predictive Modeling Platform. He noted that these two grants would provide great resources and continue the partnership that they have with the California State Office of Traffic Safety.

The comprehensive staff report was included in the agenda packet and posted on the SCAG website. The meeting audio is also available on the SCAG website.

A MOTION was made (Hagman) to approve **Item No. 1**: that the Executive/Administration Committee recommend that the Regional Council approve Resolution No. 23-659-1 authorizing SCAG to accept, if awarded, Office of Traffic Safety grant funds in the amount of \$1,354,475 to support the Go Human Campaign and authorizing the Executive Director, or his designee, the Chief Financial Officer, to execute all necessary agreements and other documents as they relate to supporting the Southern California Active Transportation Safety and Encouragement Campaign; and **Item No. 2**: that the Executive/Administration Committee recommend that the Regional Council approve Resolution No. 23-659-2 authorizing SCAG to accept, if awarded, Office of Traffic Safety (OTS) grant funds in the amount of \$886,684 to support development of the proposed SCAG Regional Transportation Safety Data Analysis and Crash Predictive Modeling Platform and authorizing the Executive Director, or his designee, the Chief Financial Officer, to execute all necessary agreements and other documents as they relate to supporting this project. Motion was SECONDED (Shapiro) and passed by the following votes:

AYES: Brown, Goodman, Hagman, Harnik, Judge, Lorimore, Masiel, McCallon, Plancarte,

Sandoval, Shapiro, Solache and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

3. Minutes of the Meeting – September 6, 2023
4. Contracts \$500,000 or Greater: Contract No.s 23-013-C01 through 23-013-C10, Information Technology (IT) – Application Development and Support Bench Contracts
5. Contracts \$500,000 or Greater: Contract No. 24-022-C01, Amazon Web Services (AWS)
6. Sustainable Agricultural Lands Conservation (SALC) Grant Program Application
7. SCAG Memberships and Sponsorships

Receive and File

8. Regional Early Action Planning (REAP) 2.0 Program Update
9. Gas Tax Revenue Decline and Zero Emission Vehicle Transition
10. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold
11. CFO Monthly Report

A MOTION was made (Hagman) to approve the Consent Calendar Item 3 through 7; and Receive and File Items 8 through 11. Motion was SECONDED (Judge) and passed by the following votes:

AYES: Brown, Goodman, Hagman, Harnik, Judge, Lorimore, Masiel, McCallon, McOsker, Plancarte, Sandoval, Shapiro, Solache and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Cindy Giraldo, Chief Financial Officer, brought attention to the agenda packet which included an update on REAP 2 and noted the tremendous amount of work that was happening throughout the agency in support of those programs. She reported that in the accounting department the preparation of the audit and the annual financial reports were underway. She noted that this year this included implementation of GASB 96, which was the new required accounting for the subscription-based information technology arrangement. She indicated that the goal was to complete the annual comprehensive financial report by the end of November followed by a presentation to the Audit Committee in December, and then a report to the EAC and Regional Council in January. Lastly, she reported that the Budget and Grants department was also busy preparing the fiscal year 2025 budget in addition to working on budget amendment one for the current fiscal year. She noted that the amendment would be coming to the EAC next month.

PRESIDENT'S REPORT

President Brown acknowledged the passing of Senator Dianne Feinstein and thank her for her service to California. He noted that she was a friend to SCAG and met with SCAG's delegation on several occasions. He indicated her leadership would be missed and extended sympathies to her family. He also reported that Governor Newsom appointed Laphonza Butler to this office and that SCAG looked forward to working with her. Lastly, he reported the next regular meeting of the EAC is scheduled for Wednesday, November 1, 2023, at 3:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Mr. Chidsey shared that there would be a broader presentation at the Regional Council meeting on REAP 2.0. He highlighted the \$246 million in state funding that they had been able to bring to the region and move out to the region to help implement Connect SoCal. He noted that back in July they awarded \$80 million through the County Transportation Commission partnership program and were eagerly working with MOU's and the commissions to ensure that the money gets out and gets spent quickly. He indicated that there were two additional programs that they would be bringing to the Regional Council which totaled \$12.3 million, and they were the Sustainable Communities Program focused on Civic Engagement, Equity and Environmental Justice and the Housing Infill on Public and Private Lands Pilot Program. He also highlighted Item No. 9 on the agenda (Gas Tax Revenue Decline and Zero Emission Vehicle Transition) as many members had questions last month around what's the impact of increasing fuel efficiency and the transition to electric vehicles on their transportation finance system. He noted that the transportation system is predominantly funded at

the State and the Federal level by the collection of gas taxes. He explained that as they have more fuel-efficient vehicles, as well as the transition to electric vehicles, those resources have been declining. He noted that as a result they were projecting a loss of about \$93 billion in transportation revenue from gas tax. He shared that there had been a lot of work that this agency had done and that the State is starting to do. He indicated that there was some talk at the Federal level about the creation of a new exploratory committee to see how a national miles-based user fee might be transitioned.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

Regional Council Member Frank Yokoyama, Cerritos, District 23, reported that he was listening to the meeting on his way up to the meeting and had heard the presentation on Items 1, 2 and the vote on the Consent Calendar. He asked the President if his vote could be included as a yes for Items 1, 2 and the Consent Calendar.

Board Counsel Duran stated that it was at the discretion of the President to allow a member to vote based on the information provided.

President Brown approved the request from Regional Council Member Yokoyama to reflect his vote as yes for Items 1, 2 and the Consent Calendar.

ADJOURNMENT

There being no further business, President Brown adjourned the Meeting of the Executive Administration Committee in memory of Senator Dianne Feinstein at 3:19 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2022-23																Total M Attend To Da
MEMBERS	CITY	Representing	31-May	29-Jun	30-Jun	JULY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Art Brown, President, Chair	Buena Park	District 21	1	1	1	1	1	1								6
Hon. Curt Hagman, 1st Vice Chair		San Bernardino County	1	1	1	1	1	1								6
Hon. Cindy Allen, 2nd Vice Chair	Long Beach	District 30	1	1	1	1	1	0								5
Hon. Jan Harnik, Chair, Imm. Past President		RCTC	1	1	1	1	1	1								6
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1								6
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1								6
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	1	1	1	0	1	1								5
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	0	0	1	1	1								4
Hon. Tim Sandoval, Chair, TC	Pomona	District 38	1	1	0	1	0	1								4
Hon. Mike Judge, Vice Chair, TC		VCTC	1	1	1	1	1	1								6
Hon. Patricia Lock Dawson, Chair, LCMC	Riverside	District 68	1	1	1	1	1	0								5
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	1	1								4
Hon. Marshall Goodman, President's Appt.	La Palma	District 18	1	1	1	1	1	1								6
Hon. Clint Lorimore, President's Appt.	Eastvale	District 4	1	1	1	1	1	1								6
Hon. Larry McCallon, President's Appt.		Air District Representative	1	0	0	1	1	1								4
Hon. Tim McOsker, President's Appt.	Los Angeles	District 62	0	0	0	0	1	1								2
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1								4
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Ma	Business Representative	1	1	1	1	1	1								6
			16	15	13	15	16	16	0	0	0	0	0	0	0	0

Attachment: EAC Attendance Sheet 2023-24 (Minutes of the Meeting - October 4, 2023)



AGENDA ITEM 3
REPORT

Southern California Association of Governments
November 1, 2023

2024 Schedule of Regular Meetings

[Approved by the Regional Council: _____]

All regular meetings of the Executive/Administration Committee are scheduled on the 1st Wednesday of each month and all regular meetings of the Regional Council and Policy Committees are scheduled on the 1st Thursday of each month. ***Dates are subject to change***

WEDNESDAY		
Executive/Administration Committee (EAC)	3PM - 4PM	Policy Room B
THURSDAY		
Community, Economic and Human Development (CEHD) Committee	9:30AM - 11:30AM	Policy Room B
Energy and Environment Committee (EEC)	9:30AM - 11:30AM	Policy Room A
Transportation Committee (TC)	9:30AM - 11:30AM	Board Room
Regional Council (RC)	12:00PM - 2:00PM	Board Room

Executive Administration Committee	Regional Council and Policy Committees
January 3, 2024	January 4, 2024
January 31, 2024	February 1, 2024
March 6, 2024	March 7, 2024
April 3, 2024	April 4, 2024
May 1 - 3, 2024 (Wednesday - Friday) SCAG 2024 Regional Conference and General Assembly	May 1 - 3, 2024 (Wednesday - Friday) SCAG 2024 Regional Conference and General Assembly
June 5, 2024	June 6, 2024
July 3, 2024 (DARK)	July 4, 2024 - Cancelled in observance of Independence Day
July 31, 2024	August 1, 2024
September 4, 2024	September 5, 2024
October 2, 2024	October 3, 2024
November 6, 2024	November 7, 2024
December 4, 2024	December 5, 2024 SCAG Annual Economic Summit



AGENDA ITEM 4
REPORT

Southern California Association of Governments
November 1, 2023

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Darin Chidsey, Chief Operating Officer
(213) 236-1836, Chidsey@scag.ca.gov

Subject: SCAG Participation in the American University of Sharjah (AUS) California
Transportation Delegation Trip to the United Arab Emirates, December 11
- 14, 2023

RECOMMENDED ACTION:

Recommend that the Regional Council approve the travel and participation of Kome Ajise, Executive Director, in the American University of Sharjah (AUS) California Transportation Delegation trip to the United Arab Emirates, December 11 - 14, 2023, and approve an estimated expenditure of approximately \$6,000 to cover incidentals and SCAG travel-related costs which will be allocated from SCAG's FY23-24 General Fund Budget.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

The American University of Sharjah (AUS) has invited Kome Ajise, Executive Director, to be part of the California Transportation Delegation trip to the United Arab Emirates (UAE). The trip is scheduled for December 11 - 14, 2023. Per SCAG Travel Policy, foreign travel requires the Regional Council's approval.

BACKGROUND:

Executive Director Kome Ajise was invited by AUS to be part of the California Transportation delegation to the UAE. Participation in the delegation trip would further SCAG's efforts to create and maintain partnerships with other nations in order to exchange valuable information and ideas. The delegation will explore innovation and technology exchange between the State of California and the UAE in the multi-modal transportation sector. It will also consider the development of collaborative student internships and work experience in California for American University of Sharjah (AUS) students, as well as educational opportunities for California students at AUS.

Current planned activities during this delegation trip include a visit to BEEAH headquarters, a pioneer in sustainability and clean technology, an introduction to the Sharjah Research Technology and Innovation Park (SRTIP), and the exploration of the Abu Dhabi Climate Action Plan. The complete proposed itinerary is included as an attachment.

Invited members of the delegation include:

1. Hon. Dr. Toks Omishakin, California Secretary of Transportation
2. Hon. Lee Ann Eager, Chair of the California Transportation Commission
3. Tony Tavares, Director California Department of Transportation
4. Kome Ajise, Executive Director of the Southern California Association of Governments
5. Darrell Johnson, CEO Orange County Transportation Authority
6. Sam Hassoun, President & CEO – Global Leadership Alliance
7. Mary Teichert, President - Teichert Inc.
8. Mazen Wahbeh, CEO – Alta Vista Solutions
9. Rick Disney, President & CEO – Disney Construction
10. Aileen Cho, Senior Editor Engineering News Record

SCAG staff is seeking approval for Mr. Ajise’s travel and an estimated expenditure of approximately \$5,400 for travel and accommodations, and \$600 for incidentals, for a total of \$6,000. Per SCAG Travel Policy, foreign travel requires the Regional Council’s approval.

FISCAL IMPACT:

Expenditures to cover Mr. Ajise’s incidentals and travel-related costs will be allocated from SCAG’s FY23-24 General Fund Budget.

ATTACHMENT(S):

1. Invitation Letter American University Sharjah
2. Itinerary CA Transportation Delegation to the UAE



September 25, 2023

The Honorable, Dr. Toks Omishakin
California State Secretary of Transportation
400 Capitol Mall Suite 2340, Sacramento, CA 95814
Toks.Omishakin@calsta.ca.gov

Dear Dr. Omishakin,

The American University of Sharjah (AUS) is honored to invite the California Transportation delegation to the United Arab Emirates.

Together, we will explore innovation and technology exchange between the State of California, and the UAE in the multi-modal transportation sector, and develop collaborative student internship and work experience in California for American University of Sharjah (AUS) students, as well as educational opportunities for California students at AUS.

We will coordinate a visit to BEEAH headquarters, a pioneer in sustainability and clean technology and introduce the delegation to the Sharjah Research, Technology and Innovation Park (SRTIP).

We look forward to welcoming the distinguished delegation members:

1. Hon. Dr. Toks Omishakin, California Secretary of Transportation
2. Hon. Lee Ann Eager, Chair of the California Transportation Commission
3. Tony Tavares, Director California Department of Transportation
4. Kome Ajise, Executive Director of the Southern California Association of Governments
5. Darrell Johnson, CEO Orange County Transportation Authority
6. Sam Hassoun, President & CEO – Global Leadership Alliance
7. Mary Teichert, President - Teichert Inc.
8. Mazen Wahbeh, CEO – Alta Vista Solutions
9. Rick Disney, President & CEO – Disney Construction
10. Aileen Cho, Senior Editor Engineering News Record

Mohamad El Tarhuni, Ph.D
Interim Provost and Chief Academic Officer

CALIFORNIA TRANSPORTATION DELEGATION

UAE 2023



DAY
1

Monday, December 11
**Officials Welcome Reception &
American University of Sharjah (AUS) Center for Innovation Tour**

DAY
2

Tuesday, December 12
Masdar Smart City Tour

DAY
3

Wednesday, December 13
Dubai Roads & Transport Authority (RTA)

DAY
4

Thursday, December 14
**Transit & Hyperloop site visits
Evening Officials Reception**



Purpose of the Visit:

- Explore innovation and technology exchange between the State of California, and the UAE in the multi-modal transportation sector.
- Develop collaborative student internship and work experience in California for American University of Sharjah (AUS) students, as well as educational opportunities for California students at AUS.
- Visit Masdar Smart City, a pioneer in sustainability and clean technology. Explore Abu Dhabi Climate Action mitigation implementation.



GLA
GLOBAL LEADERSHIP ALLIANCE

 Sam Hassoun, GLA Corp.
 +1 916-205-4466
 Sam@GLA.World



Attachment: Itinerary CA Transportation Delegation to the UAE (SCAG Participation in the American University of Sharjah (AUS) California



AGENDA ITEM 5
REPORT

Southern California Association of Governments
November 1, 2023

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Hina Chanchlani, Associate Regional Planner
213-236-1829, chanchlani@scag.ca.gov
Subject: Resolution No. 23-660-2 Authorizing Acceptance of One-Time FY22
Community Project Funding/Congressionally Directed Spending
(CPF/CDS)

**EXECUTIVE DIRECTOR'S
APPROVAL**

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee recommend to the Regional Council to 1) approve Resolution No. 23-660-2, authorizing the Executive Director to accept grant funding of \$480,000 in Community Project Funding/Congressionally Directed Spending (CPF/CDS) to conduct SCAG's Highways to Boulevards Regional Study; and 2) authorize SCAG to use available OWP funds to begin project work for SCAG's Highways to Boulevards Regional Study. Upon execution of the grant agreement, the grant funding will be included and reconciled in a future budget amendment during Fiscal Year 2023-24.

RECOMMENDED ACTION FOR RC:

That the Regional Council 1) approve Resolution No. 23-660-2, authorizing the Executive Director to accept grant funding of \$480,000 in Community Project Funding/Congressionally Directed Spending (CPF/CDS) to conduct SCAG's Highways to Boulevards Regional Study; and 2) authorize SCAG to use available OWP funds to begin project work for SCAG's Highways to Boulevards Regional Study. Upon execution of the grant agreement, the grant funding will be included and reconciled in a future budget amendment during Fiscal Year 2023-24.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

In March 2022, President Biden signed into law the Fiscal Year 2022 (FY22) Omnibus Appropriations Act (H.R. 2471), which included \$480,000 in Community Project Funding/Congressionally Directed Spending (CPF/CDS) for SCAG to develop a Highways to Boulevards Regional Study. The Study will identify opportunities to reconnect communities by

removing, retrofitting, or mitigating transportation facilities such as highways or railways that create barriers to community connectivity, and in doing so, it furthers Connect SoCal's vision to create a more healthy, prosperous, and connected region for a more resilient and equitable future. In September 2023, Caltrans notified SCAG that it was authorized to proceed with the Study. However, prior to proceeding, SCAG's Regional Council must approve Resolution 23-660-2 authorizing SCAG to accept one-time FY22 CPF/CDS grant funds.

BACKGROUND:

Southern California's highways and arterials system plays a significant and vital role in the overall transportation network in the SCAG region. The region's highways and arterials system has approximately 23,000 centerline miles or 73,000 lane miles. A substantial portion of the highway network is the result of 20th century major expansions in transportation infrastructure that were motivated by a stimulus of federal funding. Much of this freeway construction was in service of a suburban housing boom that was segregationist. Numerous past transportation investments led to a rapid expansion of freeways, which resulted in physical barriers and divided communities and amplified racial inequities among the region's most vulnerable populations. Issues persist to this day. Many of these communities experience higher than average transit ridership and lower than average vehicle ownership, and yet the transportation systems that serve them are often largely focused on motor vehicle throughput. Furthermore, these communities often experience harmful environmental impacts from roadway usage and restricted access to opportunities and economic growth. They also experience higher than average rates of transportation collisions involving vulnerable pedestrians and bicyclists.

SCAG staff actively sought funding to support work to address these issues, and in March 2022, SCAG learned that it had been awarded \$480,000 in Community Project Funding/Congressional Directed Spending for a Highways to Boulevards Regional Study. Over the course of the past year, SCAG staff worked closely with Caltrans staff to obligate the funding, and in September 2023, SCAG was informed that it was authorized to proceed with the Study. SCAG staff developed a more detailed project scope of work and sought consultant support for the work this past summer.

The Study's goals include:

- Identifying opportunities to reconnect communities by removing, retrofitting, or mitigating transportation facilities such as highways or railways that create barriers to community connectivity including to mobility, access, or economic development;
- Offering a path for communities to reknit by removing, retrofitting, or mitigating transportation facilities so that what remains is a better fit for the context of their surroundings and serves all people;
- Providing a framework to identify and evaluate potential transportation facilities to reconnect communities for performance improvements to provide more multi-modal travel options;

- Focusing on areas that intersect with Priority Equity Communities; and
- Preserving local communities and creating opportunities for safer and healthier communities.

Work on the Study will include:

- Reviewing existing conditions and all ongoing highways to boulevards, freeway caps, and railroad conversion efforts in the region;
- Establishing a framework and a set of metrics for the identification of transportation facilities to reconnect communities;
- Implementing a robust and meaningful engagement strategy;
- Identifying and evaluating projects in the region that are potentially viable candidates for future improvements for reconnecting with communities, particularly those intersecting with Priority Equity Communities;
- Developing conceptual designs for a subset of priority projects; and
- Creating a guide to support jurisdictions seeking to mitigate the negative impacts of transportation facility bifurcation.

As noted earlier, SCAG staff sought consultant support for delivering this scope of work. Through a competitive selection process, SCAG staff identified a consultant to engage in this work. However, in order to execute the consultant contract (Contracts \$500,000 or Greater: Contract No. 23-042-C01, Highways to Boulevards Regional Study: Agenda Item 6 on EAC agenda and Agenda Item 8 on Regional Council Agenda), SCAG needs to first accept these one-time grant funds. The consultant contract is contingent upon this approval.

FISCAL IMPACT:

If approved by the Regional Council, SCAG's Executive Director will be authorized to accept \$480,000 from Community Project Funding/Congressionally Directed Spending (CPF/CDS) one-time grant funds. The local match is \$120,000 in SB1 and TDA.

ATTACHMENT(S):

1. Resolution No. 23-660-2 Authorizing Acceptance of One-Time FY22 Community Project Funding Congressionally Directed Spending (CPF/CDS)



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

RESOLUTION NO. 23-660-2

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) TO ACCEPT COMMUNITY PROJECT FUNDING/CONGRESSIONALLY DIRECTED SPENDING (CPF/CDS) GRANT FUNDS TO SUPPORT SCAG’S HIGHWAYS TO BOULEVARDS REGIONAL STUDY

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura, pursuant to Title 23, United States Code Section 134(d);

WHEREAS, SCAG is responsible for bringing Southern California’s diverse residents and local partners together with unifying regional plans, policies, and programs that result in healthy, sustainable, and economically resilient communities;

WHEREAS, Southern California’s highways and arterials system plays a significant and vital role in the overall transportation network in the SCAG region;

WHEREAS, a substantial portion of the highway network is the result of 20th century major expansions in transportation infrastructure that were motivated by a stimulus of federal funding;

WHEREAS, many of these past transportation investments led to a rapid expansion of freeways, which resulted in physical barriers and divided communities and amplified racial inequities among the region’s most vulnerable populations, with issues persisting to this day;

WHEREAS, in March 2022, SCAG was awarded one-time CPF/CDS grant funds in the amount of \$480,000 to support conducting a Highways to Boulevards Regional Study to address the aforementioned enduring issues;

WHEREAS, SCAG’s Highways to Boulevards Regional Study will identify opportunities to reconnect communities by removing, retrofitting, or mitigating transportation facilities such as highways or railways that create barriers to community connectivity;

WHEREAS, the funding will be used to advance Connect SoCal’s vision of creating a healthy, prosperous, and connected region for a more resilient and equitable future;

NOW, THEREFORE, BE IT RESOLVED, by the Regional Council that SCAG is authorized to accept and administer the funds to support SCAG’s Highways to Boulevards Regional Study.

REGIONAL COUNCIL OFFICERS

President Art Brown, Buena Park

First Vice President Curt Hagman, County of San Bernardino

Second Vice President Cindy Allen, Long Beach

Immediate Past President Jan C. Harnik, Riverside County Transportation Commission

COMMITTEE CHAIRS

Executive/Administration Art Brown, Buena Park

Community, Economic & Human Development Frank Yokoyama, Cerritos

Energy & Environment Deborah Robertson, Rialto

Transportation Tim Sandoval, Pomona

Attachment: Resolution No. 23-660-2 Authorizing Acceptance of One-Time FY22 Community Project Funding Congressionally Directed Spending

BE IT FURTHER RESOLVED THAT:

1. The Regional Council hereby authorizes SCAG to accept funds in the amount of \$480,000 to support SCAG’s Highways to Boulevards Regional Study; and
2. SCAG’s Executive Director or their designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to implementing the activities funded through the funds. This includes agreements with Caltrans, FHWA, and/or consultants related to this contract.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 2nd day of November 2023.

Art Brown
President, SCAG
City of Buena Park

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Jeffery Elder
Acting Chief Counsel



AGENDA ITEM 6
REPORT

Southern California Association of Governments
November 1, 2023

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$500,000 or Greater: Contract No. 23-042-C01, Highways to
Boulevards Regional Study

RECOMMENDED ACTION:

Approve Contract No. 23-042-C01 in an amount not to exceed \$574,529 with Arup US, Inc. to develop a Highways to Boulevards Regional Study. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG. The contract approval is contingent upon approval of Resolution No. 23-660-2 authorizing the Executive Director to accept grant funding of \$480,000 in Community Project Funding/Congressionally Directed Spending (CPF/CDS) to conduct SCAG’s Highways to Boulevard Regional Study.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

In March 2022, President Biden signed into law the Fiscal Year 2022 (FY22) Omnibus Appropriations Act (H.R. 2471), which included \$480,000 in Community Project Funding for SCAG to develop a Highways to Boulevards Regional Study. The Study will identify opportunities to reconnect communities by removing, retrofitting, or mitigating transportation facilities such as highways or railways that create barriers to community connectivity, and in doing so, it furthers Connect SoCal’s vision to create a more healthy, prosperous, and connected region for a more resilient and equitable future. In September 2023, Caltrans notified SCAG that it was authorized to proceed with the Study. This regional study will offer a path for communities to reknit by exploring opportunities to remove, retrofit, or mitigate transportation facilities, or improve aging highways or rail lines with mobility options that better fit the context of the surrounding neighborhoods.

BACKGROUND:

Staff recommends executing the following contract \$500,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Arup US, Inc. 23-042-C01	The purpose of Highways to Boulevards Study is to reconnect communities by removing, retrofitting, or mitigating transportation facilities, like highways or rail lines, that create barriers to community connectivity, including to mobility, access, or economic development.	\$574,529

FISCAL IMPACT:

Funding of \$574,529 is available in the Fiscal Year (FY) 2023-24 Overall Work Program (OWP) Budget in Project Number 275.4923.01, and any unused funds are expected to be carried forward into future fiscal year budgets, subject to budget availability.

ATTACHMENT(S):

1. Contact Summary 23-042-C01
2. Contract Summary 23-042-C01 COI

CONSULTANT CONTRACT NO. 23-042-C01

**Recommended
Consultant:**

Arup US, Inc.

**Background &
cope of Work:**

Southern California’s highways and arterials system plays a significant and vital role in the overall transportation network in the SCAG region. The region’s highways and arterials system has approximately 23,000 centerline miles or 73,000 lane miles. A substantial portion of the highway network is the result of 20th century major expansions in transportation infrastructure that were motivated by a stimulus of federal funding. Much of this freeway construction was in service of a suburban housing boom that was segregationist. Numerous past transportation investments led to a rapid expansion of freeways, which resulted in physical barriers and divided communities and amplified racial inequities among the region’s most vulnerable populations. Issues persist to this day. Many of these communities experience higher than average transit ridership and lower than average vehicle ownership, and yet the transportation systems that serve them are often largely focused on motor vehicle throughput. Furthermore, these communities often experience harmful environmental impacts from roadway usage and restricted access to opportunities and economic growth. They also experience higher than average rates of transportation collisions involving vulnerable pedestrians and bicyclists.

SCAG staff actively sought funding to support work to address these issues, and in March 2022, SCAG learned that it had been awarded \$480,000 in Community Project Funding/Congressional Directed Spending for a Highways to Boulevards Regional Study. Over the course of the past year, SCAG staff worked closely with Caltrans staff to obligate the funding, and in September 2023, SCAG was informed that it was authorized to proceed with the Study. SCAG staff developed a more detailed project scope of work and sought consultant support for the work this past summer.

The Study’s goals include:

- Identifying opportunities to reconnect communities by removing, retrofitting, or mitigating transportation facilities such as highways or railways that create barriers to community connectivity including to mobility, access, or economic development;
- Offering a path for communities to reknit by removing, retrofitting, or mitigating transportation facilities so that what remains is a better fit for the context of their surroundings and serves all people;
- Providing a framework to identify and evaluate potential transportation facilities to reconnect communities for performance improvements to provide more multi-modal travel options;
- Focusing on areas that intersect with Priority Equity Communities; and
- Preserving local communities and creating opportunities for safer and healthier communities.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Reviewing existing conditions and all ongoing highways to boulevards, freeway caps, and railroad conversion efforts in the region;
- Establishing a framework and a set of metrics for the identification of transportation facilities to reconnect communities;
- Implementing a robust and meaningful engagement strategy;
- Identifying and evaluating projects in the region that are potentially viable candidates for future improvements for reconnecting with communities, particularly those intersecting with Priority Equity Communities; and
- Creating a guide to support jurisdictions seeking to mitigate the negative impacts of transportation facility bifurcation.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy. Goal 3: Be the foremost data information hub for the region.

Contract Amount:	Total not to exceed	\$574,529
	Arup US, Inc. (prime consultant)	\$300,802
	Nelson\Nygaard Consulting Associates, Inc. (subconsultant)	\$163,805
	Here Design Studio, LLC (subconsultant)	\$109,922

Contract Period: Notice to Proceed through June 30, 2025

Project Number(s):

275.4923K3.01	\$459,623
275.4923UB.01	\$101,726
275.4923E.01	\$13,180

Funding source(s): Community Project Funding / Congressionally Directed Spending (CPF/CDS) FHWA Highway Infrastructure Programs (HIP), Senate Bill 1 (SB1) and Transportation Development Act (TDA)

Funding of \$574,529 is available in the Fiscal Year (FY) 2023-24 Overall Work Program (OWP) Budget in Project Number 275.4923.01, and any unused funds are expected to be carried forward into future fiscal year budget(s), subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 2,525 firms of the release of RFP 23-042 via SCAG’s Solicitation Management System website. A total of 58 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:

Arup US, Inc. (2 subconsultants)	\$574,529
Steer Davies & Gleave (one subconsultant)	\$596,235
WSP USA Inc. (2 subconsultants)	\$598,458
Toole Design (2 subconsultants)	\$599,946

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Hina Chanchlani, Associate Regional Planner, SCAG

Courtney Aguirre, Planning Supervisor, SCAG

Joaquin Siques, Deputy Director of Transportation, City of Pasadena

Basis for Selection: The PRC recommended Arup US, Inc. for the contract award because the consultant:

- Demonstrated the best understanding of the Reconnecting Communities Program and this project, including the importance of designing feasible projects which are vetted through communities. They have experience with freeway cap projects, phasing cost-intensive projects, and securing federal Reconnecting Communities funds;
- Demonstrated a good understanding of equity-related projects, data collection, and community engagement;
- Provided the best technical approach, showcasing full lifecycle expertise from feasibility to delivery and tools to model equitable and sustainable outcomes. They demonstrated a track record of delivering transformative projects and aligning with the goals of the Reconnecting Communities Program. Additionally, they were recognized for their work on the I-405 Comprehensive Multimodal Corridor project and evaluating best practices for projects like SCAG's Dedicated Lanes project; and
- Proposed the lowest price.

**Conflict of Interest (COI) Form - Attachment
For November 2, 2023 Regional Council Approval**

Approve Contract No. 23-042-C01 in an amount not to exceed \$574,529 with Arup US, Inc. to develop a Highways to Boulevards Regional Study. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG. The contract approval is contingent upon approval of Resolution No. 23-660-2 authorizing the Executive Director to accept grant funding of \$480,000 in Community Project Funding / Congressionally Directed Spending (CPF/CDS) to conduct SCAG’s Highways to Boulevard Regional Study.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Arup US, Inc. (prime consultant)	No - form attached
Nelson\Nygaard Consulting Associates, Inc. (subconsultant)	No - form attached
Here Design Studio, LLC (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-042

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Arup US, Inc.
Name of Preparer: Kate White, Associate Principal
Project Title: SCAG Highways to Boulevards Regional Study
RFP Number: No. 23-042 **Date Submitted:** 6/14/2023

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-042

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Nelson\Nygaard Consulting Associates, Inc.
Name of Preparer: Jennifer Wieland
Project Title: Highways to Boulevards Regional Study
RFP Number: 23-042 **Date Submitted:** _____

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jennifer Wieland, hereby declare that I am the (position or title) Managing Director of (firm name) Nelson\Nygaard Consulting Associates, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 5, 2023 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 June 5, 2023
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-042

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Here Design Studio, LLC
Name of Preparer: Shannon Davis
Project Title: Highways to Boulevards Regional Study.
RFP Number: RFP 23-042 Date Submitted: 6/1/23

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Shannon Davis, hereby declare that I am the (position or title) Co-Director of (firm name) Here Design Studio, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 06, 2023 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 _____ Signature of Person Certifying for Proposer (original signature required)	June 06, 2023 _____ Date
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NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 7
REPORT

Southern California Association of Governments
November 1, 2023

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Purchase Orders, Contract and Amendments below Regional Council's
Approval Threshold

Kome Ajise

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) for more than \$5,000 but less than \$500,000

<u>Consultant/Contract #</u>	<u>PO' Purpose</u>	<u>Amount</u>
Mobility 21	FY24 Membership	\$25,000
Liebert Cassidy Whitmore	FY24 LCW Employment Law Services	\$11,918
Day Translations Inc.	Translation Services (contract 24-013-C01)	\$10,000
Eno Transportation Foundation	FY24 ENO Membership	\$10,000
City Fare, Inc.	FY24 Demographic Workshop Meeting Provisions	\$7,868
CPrime Inc.	FY24 Power BI Software Training (contact 24-003-C01)	\$7,000
Mobility 21	Mobility 21 (2023 Summit)	\$5,000

SCAG executed the following Contracts more than \$25,000 but less than \$500,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. Eide Bailly LLP (23-005-C01)	The consultant shall provide professional auditing services.	\$442,135
2. Cal Poly Pomona Foundation, Inc.	The consultant shall provide	\$60,294



SCAG executed the following Contracts more than \$25,000 but less than \$500,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
(23-041-C01)	Geographic Information System (GIS) Training courses to local planners in SCAG region. Consultant will include materials for SCAG's Regional Database Platform (RDP) survey and training outreach, the development of course materials, the provision of six (6) two-and-a-half-day GIS courses, and the administration of the courses as well as course evaluation analysis.	
3. Granicus Government at Carahsoft 24-021-C01	The consultant shall provide software licenses maintenance and support.	\$45,814
4. Fifth Asset, Inc., d/b/a DebtBook (23-055-C01)	The consultant shall provide staff access to their Capital lease software, via a subscription, to help SCAG comply with accounting requirements. This is a three-year agreement that includes a prorated amount per year for new software licenses, and a one-time fee for implementation services.	\$30,372

SCAG executed these Amendments for more than \$5,000 but less than \$150,000

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
1. Performance Works (22-011-C01)	The consultant shall provide additional meetings and outreach to gather both internal and external stakeholder input to inform the Strategic Plan update.	\$65,650
2. Ralph Andersen & Associates (20-067-C01)	The consultant shall continue to provide expertise through all phases of the staff recruitments.	\$50,000



ATTACHMENT(S):

1. Contract Summary 23-005-C01
2. Contract Summary 23-041-C01
3. Contract Summary 24-021-C01
4. Contract Summary 23-055-C01
5. Contract Summary 22-011-C01 Amendment 2
6. Contract Summary 20-067-C01 Amendment 5

CONSULTANT CONTRACT NO. 23-005-C01

Recommended Consultant:	Eide Bailly LLP
Background & Scope of Work:	The Certified Public Accounting (CPA) firm will provide professional auditing services, structuring the audit team with a designated project audit manager and project audit partner to maintain ultimate responsibility for the timely completion of the audits. During the planning phase of the audit, the CPA firm will work with SCAG to complete a matrix to map out all significant dates for service provision, including key contacts, fieldwork entrance and exit dates, deliverable dates, report review dates, and final due dates, and board presentation dates. By preparing a comprehensive matrix for each report, all the information regarding the timing of the audits and various projects is documented and agreed upon between SCAG and the CPA firm.
Project's Benefits & Key Deliverables:	<p>The CPA firm will deliver to SCAG:</p> <ul style="list-style-type: none">• Audit of SCAG's Annual Comprehensive Financial Report as of June 30, including the rendering of the audit opinion report, AU-C Section 260 the auditor communication with those charged with governance, and any other deliverables required by the standards;• Single Audit as required by the Uniform Guidance, including the rendering of the single audit report on federal awards which includes report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with governmental auditing standards, report on compliance for each major federal program; report on internal control over compliance; and report on the schedule of expenditures of federal awards required by the Uniform Guidance, and any other deliverables required by the standards;• Preparation of SCAG's basic financial statements, footnotes, required supplementary information (excluding MD&A), combining financial information, supplemental schedules, and financial trends schedules of the statistical section; and• Preparation and submission of the California State Controller's Financial Transactions Report.
Strategic Plan:	<p>This item supports Strategic Plan Goals:</p> <ul style="list-style-type: none">• 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.• 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.
Contract Amount:	Total not to exceed \$442,135 Eide Bailly LLP
Contract Period:	May 16, 2023 through January 15, 2028
Project Number(s):	810.0120.08 \$80,000 Funding sources: Indirect Cost

Funding of \$80,000 is available in the FY 2023-24 Indirect Cost Program Budget in Project Number 810.0120.08, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.

Request for Proposal (RFP):

SCAG staff notified 346 firms of the release of RFP 23-005 via SCAG’s Solicitation Management System website. A total of 14 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

Eide Bailly LLP (no subconsultants)	\$442,135
Davis Farr LLP (no subconsultants)	\$321,288
Vasquez & Co (no subconsultants)	\$400,334

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

- David James, SCAG Internal Auditor
- Erika Bustamante, SCAG Deputy Director of Finance
- Michael Houston, SCAG Chief Counsel/Director of Legal Services

Basis for Selection:

- The PRC recommended Eide Bailly for contract because: They demonstrated the best overall understanding of the scope of work, with experience as SCAG’s current external auditor;
- Presenters best demonstrated experience with scheduling and timing of audits and experience auditing federal programs;
- Of the three firms, Eide Bailly demonstrated the best technical approach and presentation of scope of work in response to the audit stages in the RFP;
- Eide Bailly’s audit schedule had total hours and mentioned specifically financial statement preparation, which the other CPA firms did not;
- Their description of cybersecurity working group to assist with evaluation and response to critical incidents shows proactive thinking in an area of significant risk to government entities;
- Although their proposal was the highest of the three, their proposal included the cost for two major programs per year for Single Audits. The other two firms did not include this cost in their cost proposal; and
- Their number of hours are reasonable to perform the scope of work. The PRC agreed that Eide Bailly LLP presented the overall best value for external audit services.

CONSULTANT CONTRACT 23-041-C01

Recommended Consultant:	Cal Poly Pomona Foundation, Inc.
Background & Scope of Work:	The consultant shall provide Geographic Information System (GIS) Training courses to local planners in SCAG region. Consultant will include materials for SCAG’s Regional Database Platform (RDP) survey and training outreach, the development of course materials, the provision of six (6) two-and-a-half-day GIS courses, and the administration of the courses as well as course evaluation analysis.
Project’s Benefits & Key Deliverables:	The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Project administration and scheduling of training;• RDP survey and training outreach;• Six (6) virtual courses of three (3) day training sessions on GIS for each of the six (6) counties in the SCAG region; and• In person courses with local jurisdictions.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1 and Goal 3: <ol style="list-style-type: none">1) Goal 1 – To produce innovative solutions that improve the quality of life for Southern Californians; and2) Goal 3 – Be the foremost data information hub for the region.
Contract Amount:	Total not to exceed \$60,294 Cal Poly Pomona (consultant)
Contract Period:	September 1, 2023 through June 30, 2024
Project Number(s):	045-0694A.04 \$60,294 Funding source: Federal Highway Administration Planning (FHWA PL) Funding of \$60,294 is available in the Fiscal Year (FY) 2023-24 Overall Work Program Budget in Project Number 045-0694A.04.
Request for Proposal (RFP):	Not Applicable: Sole Source Contract
Selection Process:	Not Applicable: Sole Source Contract
Basis for Selection:	SCAG staff selected the Cal Poly Pomona Foundation, Inc. for the contract award because the consultant: <ul style="list-style-type: none">• Demonstrated an excellent understanding of the technical requirements needed to pursue the research objectives of the project; and• Cal Poly Pomona University has long been a partner with SCAG and is one of the local universities in the region. Specifically, Cal Poly Pomona has a planning school with a robust curriculum of no less than six (6) separate courses focusing on GIS training for the planning context at varying levels of sophistication. CPP also has a pre-existing working relationship with SCAG and has a familiarity with SCAG’s data and data management policies as well as an understanding of regional and local planning process.

Attachment: Contract Summary 23-041-C01 (Purchase Orders, Contract and Amendments below Regional Council’s Approval Threshold)

Given the established expertise of Cal Poly Pomona Foundation, Inc. and their excellent research proposal, staff awarded the contract pursuant to Section 3.06 of the State of California Contracts Manual, Contract with Other Governmental Entities and Public Universities, which allows sole sourcing a contract to a Public University or Institute of Higher Learning.

CONSULTANT CONTRACT 24-021-C01

Recommended Consultant:	Granicus Government at Carahsoft
Background & Scope of Work:	Under this agreement, Granicus Government at Carahsoft acts as the channel partner and reseller for the purchase of software licenses provided by, Accela Inc. This is a one-year agreement for software maintenance.
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• The Accela Civic Platform: improves efficiency, increase engagement and delivery transparency; and• The Civic Insight Platform: delivers transparency and performance analytics through a cloud-based tool that measures, tracks, and visualizes planning, permitting and code enforcement data using interactive maps and visualizations.
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 2: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.
Contract Amount:	Total not to exceed: \$45,814 Granicus Government at Carahsoft
Contract Period:	September 19, 2023, through September 18, 2024
Project Number(s):	811-1163.15 \$44,455 Funding source: Indirect Cost Funding of \$44,455 is available in the Fiscal Year (FY) 2023-24 Indirect Cost Program Budget in Project Number 811-1163.15, and the remaining balance will be requested in future fiscal year budgets, subject to budget availability.
Basis for Selection:	In accordance with SCAG’s Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy backing” on the agreement.) SCAG utilized an MSA with Granicus Government at Carahsoft (Omnia EDU Contract No. # R19102) that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.

CONSULTANT CONTRACT NO. 23-055-C01

Recommended Consultant: Fifth Asset, Inc., d/b/a DebtBook

Background & Scope of Work: Under this agreement, Fifth Asset will provide a subscription to their Capital lease software to help SCAG comply with accounting requirements. This is a three-year agreement that includes a prorated amount per year for new software licenses, and a one-time fee for implementation services.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Providing a software that will assist staff be more efficient with the tracking of capital leases and subscription-based Information Technology Systems;
- Calculating amortization schedule, creating journal entries, and providing the require information for disclosure notes; and
- Ensuring SCAG’s annual financial statements are in compliance with Generally Accepted Accounting Principles.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products. Objective: Pioneer best practices and streamline administrative processes to better support agency activities.

Contract Amount: **Total not to exceed** **\$30,372**
Fifth Asset, Inc., d/b/a DebtBook (prime consultant)

Contract Period: June 27, 2023, through June 30, 2026

Project Number(s): 810.0120.08 \$11,000
Funding source: Indirect Cost

Funding of \$11,000 is available in the Fiscal Year (FY) 2023-24 Indirect Cost Program Budget in Project Number 810.0120.08, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.

Basis for Selection: In accordance with SCAG’s Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG’s federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy-backing” on the agreement.) SCAG utilized an MSA with the Contract Number 14-03 (the “Master Agreement”) between DebtBook and Region 14 Education Service Center (“Region 14 ESC”), was put into place on its own behalf and on behalf of other government agencies, and made available through the National Cooperative Purchasing Alliance (“NCPA”) .11

CONSULTANT CONTRACT NO. 22-011-C01 AMENDMENT NO. 2
(Task Order No. 2)

Recommended Consultant: Performance Works

Background & Scope of Work: On February 24, 2022, SCAG awarded an on-call task order based Contract 22-011-C01 to Performance Works to provide guidance, advice, and facilitation sample language to assist staff with completing an update to SCAG’s Strategic Plan (Plan).

This amendment increases the contract value from \$195,000 to \$259,650 (\$64,650). This increase is a result of additional meetings and outreach to gather both internal and external stakeholder input to inform the Plan update and given it is more than what staff originally anticipated in the scope of the work. Also, staff request the consultant to provide several internal retreat meetings for various divisions to support the overall strategic plan update.

Project’s Benefits & Key Deliverables: Provide consulting expertise and facilitation to SCAG staff for completing an update of SCAG’s Strategic Plan.

Strategic Plan: This supports all elements of the Strategic Plan as it is updating the current to plan to a new plan.

Amendment Amount:	Amendment 1	\$64,650
	Original contract value	<u>\$195,000</u>
	Total contract value is not to exceed	\$259,650

This amendment does not exceed \$150,000. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it does not require the Regional Council’s approval.

Contract Period: February 24, 2022, through December 31, 2024

Project Number: 810-0120.02 \$58,400
 Funding source: Indirect Cost

Funding of \$58,400 is available in the Fiscal Year (FY) 2023-24 Indirect Cost Program Budget in Project Number 810-0120.02, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.

Basis for the Amendment: Additional funding is needed to continue the work required on this project to bring it to completion with an updated plan in 2023. Stakeholder engagement and outreach as well as support for internal meetings to develop the plan is critical to the success of an updated Strategic Plan. The additional outreach, personal touch points with stakeholders and additional meetings needed provide the necessary support, collaboration and leadership for staff to complete the updated Plan.

CONSULTANT CONTRACT NO. 20-067-C01 AMENDMENT NO. 05

Consultant: Ralph Andersen & Associates

Background & Scope of Work: On June 2, 2020, SCAG awarded Contract 20-067-C01 to Ralph Andersen & Associates to provide SCAG a full service, experienced executive search firm to conduct the recruitment for executive level recruitments, most immediately including, but not limited to, Chief Counsel and Chief Financial Officer.

The consultant provides expertise through all phases of the recruitment. Services include: involving and engaging key stakeholders; developing a candidate profile and position announcement; sourcing a pool of qualified candidates for consideration, including a concentrated outreach effort and customized search strategies; preparing recommendations regarding recruitment and selection strategies; gathering input from the Board and various stakeholders groups; conducting an advertising campaign and sourcing candidates; and facilitating the selection of a final candidate, including negotiation of an employment agreement.

This amendment increases the contract value from \$175,000 to \$225,000 (\$50,000).

This increase is necessary to utilize the consultant's executive level services for two (2) recruitments in Fiscal Year 2024.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Recruiting the best qualified and available candidates;
- Screening and vetting candidates, including performing thorough background and reference checks;
- Creating an ideal candidate profile; and
- Recommending best qualified candidates for consideration as finalists for the position.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy; and Goal 5: Recruit, support, and develop a world-class workforce and be the workplace of choice.

Amendment	Amendment 5	\$50,000
Amount:	Amendment 4 (administrative - no change to contract's value)	\$0
	Amendment 3 (administrative - no change to contract's value)	\$0
	Amendment 2 (administrative - no change to contract's value)	\$0
	Amendment 1 (administrative - no change to contract's value)	\$0
	Original contract value	<u>\$175,000</u>
	Total contract value is not to exceed	\$225,000

This amendment does not exceed \$150,000 or 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (January 2021) Section 9.3, it does not require the Regional Council's approval.

Contract Period: June 2, 2020 through June 30, 2025

Project Number:

810-0120.04 \$50,000

Funding of \$50,000 is available in the Fiscal Year (FY) 2023-24 Indirect Cost Program Budget in Project Number 810-0120.04, and the remaining balance will be requested in future fiscal year budget(s), subject to budget availability.

Basis for the Amendment:

This amendment increasing the contract value by \$50,000 is necessary to utilize the consultant's executive level services for two (2) recruitments in Fiscal Year 2024.



AGENDA ITEM 8
REPORT

Southern California Association of Governments
November 1, 2023

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov
Subject: CFO Monthly Report

**EXECUTIVE DIRECTOR'S
APPROVAL**

Kome Ajise

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

FY24 Q1 Planning Project Highlights

As part of the CFO's Quarterly Report SCAG staff will be reporting on a selection of contracts that have closed during the previous quarter to highlight the benefits that SCAG's work brings to local jurisdictions and the region.

20-077-C01 Employment Data Purchase INFO USA MARKETING, INC

This project aims to establish a comprehensive employment database for the development of RTP/SCS growth estimates and forecasts at all geographical levels, including jurisdictional and Traffic Analysis Zone (TAZ) levels. The TAZ-level growth forecast serves as a primary input for SCAG's transportation and land use modeling efforts. This firm-based employment database facilitates geocoding of employment locations to make mapping and querying employment counts possible. The associated data also enables in-depth economic development analyses and transportation corridor assessment. These benefits extend not only to SCAG but also to peer agencies and local jurisdictions engaged in diverse planning activities.

21-042-C01 Caltrans SB 743 grant FEHR AND PEERS

The Caltrans grant-funded SB 743 Vehicle Miles Traveled (VMT) Mitigation project was a collaborative effort between SCAG and LADOT to establish a technical foundation for the development and implementation of a regionally based VMT mitigation banking or exchange program as a means for reducing greenhouse gas (GHG) emissions. The results of this project will provide SCAG, local agencies, and subregional organizations valuable guidance for setting up a banking style program that may be used to reduce VMT at a regional scale, rather than focusing only on project site-based mitigation actions which are not always feasible. The establishment of a

regional VMT banking program, potentially administered by SCAG, may be an appropriate follow-up to build upon this effort.

A regionally (or sub-regionally) based VMT mitigation banking structure would serve local agencies by reducing the burden of seeking site-based interventions at locations where traditional VMT mitigation strategies are more challenging or less effective. The region will benefit through the implementation of a standardized mechanism to calculate and monetize VMT impacts and by providing a comprehensive and integrated regionally scaled VMT mitigation action program that will serve to reduce regional GHG emissions.

21-048-MRFP-03 SCP- Parking Bundle WALKER PARKING CONSULTANTS ENG INC

The following projects were funded by the Sustainable Communities Program (SCP) "Call 3" for Smart Cities & Mobility Innovations (SCMI). The SCP Call 3 was developed to support projects that provide practical, relevant strategies for meeting SB 375 GHG reduction targets and queue jurisdictions for future funding opportunities. These projects serve a crucial role in the SCAG region, as they align and implement innovative strategies from the region's Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS), also known as Connect SoCal, including concepts for smart cities, go zones, and shared mobility/mobility as a service.

The City of Laguna Woods Mobility Technology Plan prioritizes increasing accessibility for older residents and outlines a framework for an autonomous vehicle (AV) pilot program. The Plan provides comprehensive information on essential transportation and communication infrastructure, key performance indicators, and the best practices for launching the pilot program within Laguna Woods. Additionally, it offers a toolkit for other cities interested in replicating the program.

The SCP Parking Bundle involves two projects funded by SCP Call 3. In Desert Hot Springs, the parking management plan addresses the expected growth and expansion in the Downtown and Industrial Cannabis districts. Proposed policies include the removal of minimum parking requirements, the establishment of a parking benefit district, and the formation of a parking management team, along with other strategies. In Garden Grove, the curb data study primarily addressed parking-related impacts, given the noticeable parking challenges in various neighborhoods. With anticipated future residential growth, these parking issues will likely increase in intensity. Suggested measures include the establishment of a Residential Parking Permit (RPP) district, the development of transportation demand management (TDM) requirements for new residential projects and transportation improvement fees for new developments.

22-036-C01 SPM Transportation Analysis Engine Update HBA SPECTO INC

The SPM transportation analysis module intends to bring transportation policy considerations directly into local land use planning. This model enhancement project brought in behavioral detail and patterns of travel from SCAG's activity-based travel demand model (ABM) by establishing a

connection between ABM and SPM. This allowed quick calculations of the VMT impacts from changes in land use patterns or policy options, while representing the ABM's detailed insight into complex relationships. It was used in a draft form to analyze the performance of the locally reviewed land use scenario on VMT in the 2024 Connect SoCal.

23-027-C01 Go Human Safety Strategies MARK THOMAS AND COMPANY

SCAG entered into this contract on March 14, 2023, to support its Go Human Safety Strategies, comprising four elements. This contract was funded by the California Office of Traffic Safety, through the National Highway Traffic Safety Administration. Work was completed in a very tight timeframe by September 30, 2023.

- **Go Human Community Hubs Grant Program.** SCAG Go Human provided \$367,085 in funding and technical assistance to 11 projects led by community-based organizations. Projects included demonstrations of safety infrastructure, walk audits, safety rodeos, community murals, zine workshop, safety material distribution and education, bike repair workshops, traffic safety clinics, advocacy guides, charettes, and media campaigns.
- **Go Human Kit of Parts Lending Library.** SCAG Go Human supported demonstrations of potential and plan street designs that improve safety. Through this contract, SCAG provided in-depth technical assistance to five (5) local partners.
- **Go Human Co-Branded Safety Advertisements.** SCAG designed, co-branded, printed, and shipped advertisements to partners at no cost. SCAG Go Human provided 7,257 materials to 21 partners across the region.
- **Communications and Storytelling Campaign.** To promote storytelling on the impacts of traffic violence and the communities that work to make change, campaign comprised three strategies: the creation of six (6) oral history videos, the development of training materials by eight (8) community experts, and the addition of eleven (11) local jurisdiction signatories through the Traffic Safety Pledge Drive.

ACCOUNTING:

Membership Dues

As of September 30, 2023, 135 cities, 5 counties, 6 commissions, and 6 tribal governments have paid their FY24 membership dues. SCAG has collected \$1.55M out of \$2.48M billed. This represents 62.79% of the membership assessment.

Investments & Interest Earnings

As required by SCAG's investment policy adopted by the Regional Council in July 2018, staff will provide a monthly report of investments and interest earnings. During FY 2022-23, SCAG transferred all funds invested in the Los Angeles County Investment Pool to the Local Agency Investment Fund (LAIF) account, except for any outstanding interest gains received in July 2023. The Los Angeles County Investment Pool account was closed in August 2023. SCAG has invested

\$17.35M in the LAIF account as of September 30, 2023, and has earned \$89,037.28 interest income from LAIF. The interest earnings are distributed on a quarterly basis, with an average interest rate of 3.59%. Additionally, SCAG has also earned \$59.80 interest from the remaining funds in the Los Angeles County Investment Pool as of September 30, 2023.

Grant Billing

During FY 2023-24, staff has prepared and submitted requests for reimbursements of approximately \$9.21 million to the following agencies (\$6.22 million is for work completed in FY 2022-23). Additionally, SCAG received advance funds of \$35.6 million.

1. **CPG Billing: \$7.97 million** to Caltrans for work funded with federal and state grants; \$5.07 million was for work completed in June 2023 while \$2.9 million was for work completed in July 2023. Of this amount, \$5.07 million has been received.
2. **ATP Billings: \$0.64 million** to Caltrans District 7, Office of Local Assistance for work funded with Active Transportation Program (ATP) grants that were completed from September 2022 to June 2023. Of this amount, \$0.64 million has been received.
3. **EPRI Billings: \$0.20 million** to the Electric Power Research Institute, Inc. for work funded with the California Energy Commission (CEC) grant that was completed from January to June 2023. Of this amount, \$0.20 million is still outstanding.
4. **MSRC Billing: \$0.20 million** to the Mobile Source Air Pollution Reduction Review Committee for work funded with the Mobile Source Air Pollution Reduction (MSRC) grant that was completed from February 2020 to April 2022. Of this amount, \$0.20 million is still outstanding.
5. **OTS Billings: \$70,367** to Office of Traffic Safety for work funded with OTS grants that were completed from April 2023 to June 2023. Of this amount, \$70,367 has been received.
6. **DOE-Clean Cities: \$27,500** to the Department of Energy for work funded with the DOE-Clean Cities grant that was completed from April 2023 to June 2023. Of this amount, \$27,500 has been received.
7. **WSCCOG: \$16,452** to Westside Cities Council of Governments (WSCCOG) for work performed for the tasks and deliverables in Exhibit A.2 of M-005-19 (Measure M Westside Mobility Study Update) that was completed from January 2023 to June 2023. Of this amount, \$16,452 is still outstanding.
8. **City of Burbank: \$1,119** to the City of Burbank for work funded with LEAP funds that were completed in May 2023. Of this amount, \$1,119 is still outstanding.
9. **ATN: \$1,077** to Anaheim Transportation Network (ATN) for SCAG staff time funded with ATN local funds that were completed from May 2023 to June 2023. Of this amount, \$1,076.59 has been received.
10. **REAP: \$35.6 million** in funds have been received from Housing and Community Development for the Regional Early Action Planning Grants 1.0 as of 09/30/23. Approximately \$35.96 million has been expended to date (\$0.71 million during FY 2023-24).

BUDGET & GRANTS (B&G):

Staff completed preparing Amendment 1 to the FY 2023-24 Overall Work Program (FY24 OWP) for \$95,142,892, increasing the FY24 OWP budget from \$342.25 million to \$437.39 million. The amendment also includes an amendment to the Indirect Cost Budget in the amount of \$832,199, increasing the budget from \$34.53 million to \$35.36 million; an amendment to the Federal Transit Administration (FTA) Discretionary and Formula Grant Budget in the amount of (\$238,394), decreasing the budget from \$546,062 to \$307,668; and an amendment to the General Fund Budget in the amount of \$57,210, increasing the budget from \$3.09 million to \$3.15 million. After approval by the Executive/Administration Committee (EAC) and the Regional Council (RC), on November 2, 2023, Amendment 1 to the FY24 OWP will be submitted to Caltrans for final approval.

Staff also completed preparing the FY 2023-24 OWP 1st Quarter Progress Report and the report will be submitted to Caltrans by October 30, 2023.

CONTRACTS:

In September 2023, the Contracts Department issued two (2) Request for Proposal; awarded five (5) contracts; issued twenty-eight (28) contract amendments; and processed thirty-eight (38) Purchase Orders to support ongoing business and enterprise operations. Staff also administered 196 consultant contracts. Contracts staff continued to negotiate better pricing as well as reduced costs for services. This month Contracts staff negotiated \$3,000 in budget savings.

The Contracts Department also submitted its Semi-annual Disadvantage Business Enterprise (DBE) Report (Report) to Caltrans in October 2023. The Report, which is divided into four parts, documents the use of federal money on contracts administered through the Caltrans Office of Regional Planning (ORP), pursuant to Section 6.14 of the Caltrans Regional Planning Handbook.

Caltrans uses the information in the Report to achieve its 17% DBE goal. In summary, for the reporting period 04/01/23 – 09/30/23 the Report shows that:

- Parts A & B - SCAG awarded 4 contracts totaling \$362,837 in federal dollars and \$40,500.48 or 11.16% went to 3 DBEs.
- Part C - There were 6 contracts in which SCAG made monthly payments totaling \$268,202 and \$69,334 or 25.85% went to DBEs.
- Part D - 8 contracts closed totaling \$1,208,641 and \$203,444 or 16.83% went to DBEs.

SCAG is pleased with the success achieved on supporting DBEs. We will continue our focus on awarding contracts to DBE's in support of federal, state, and agency.



ATTACHMENT(S):

1. CFO CHARTS 110223 Meeting



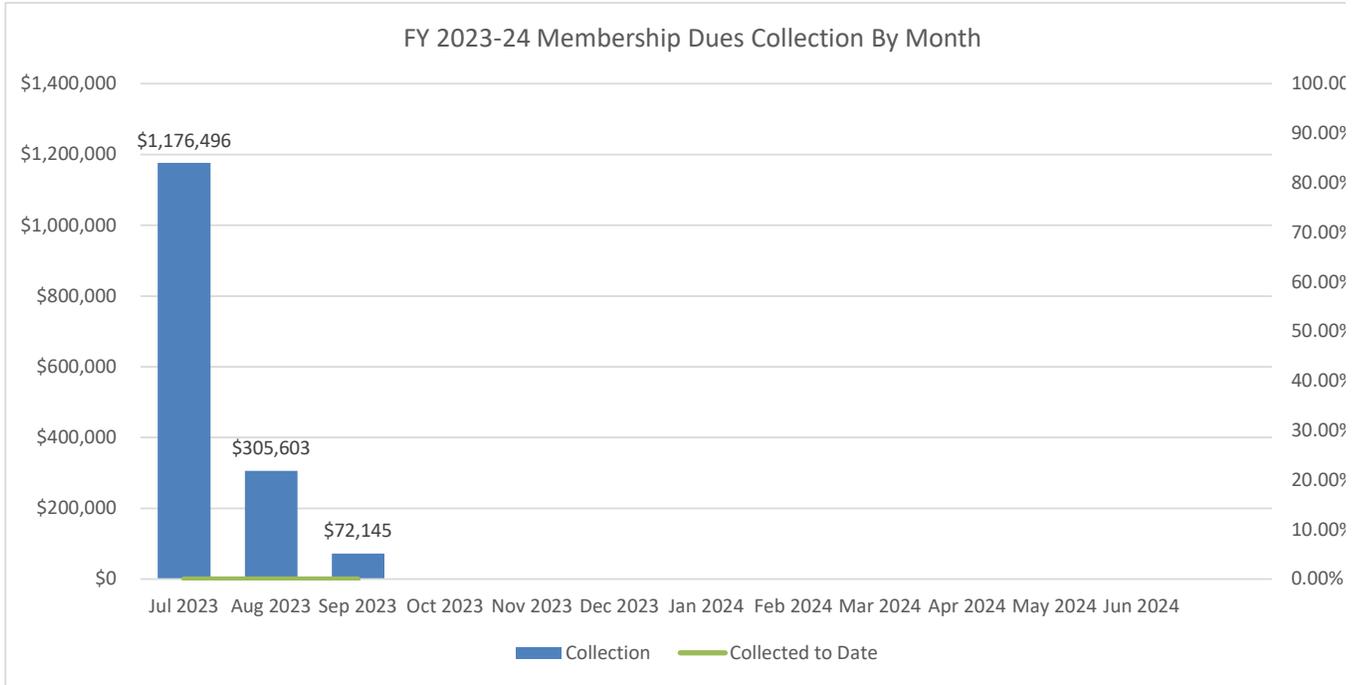
Office of the Chief Financial Officer

Quarterly Report

SEPT 2023



Membership Dues & Collections
 July 1, 2023 through June 30th, 2024



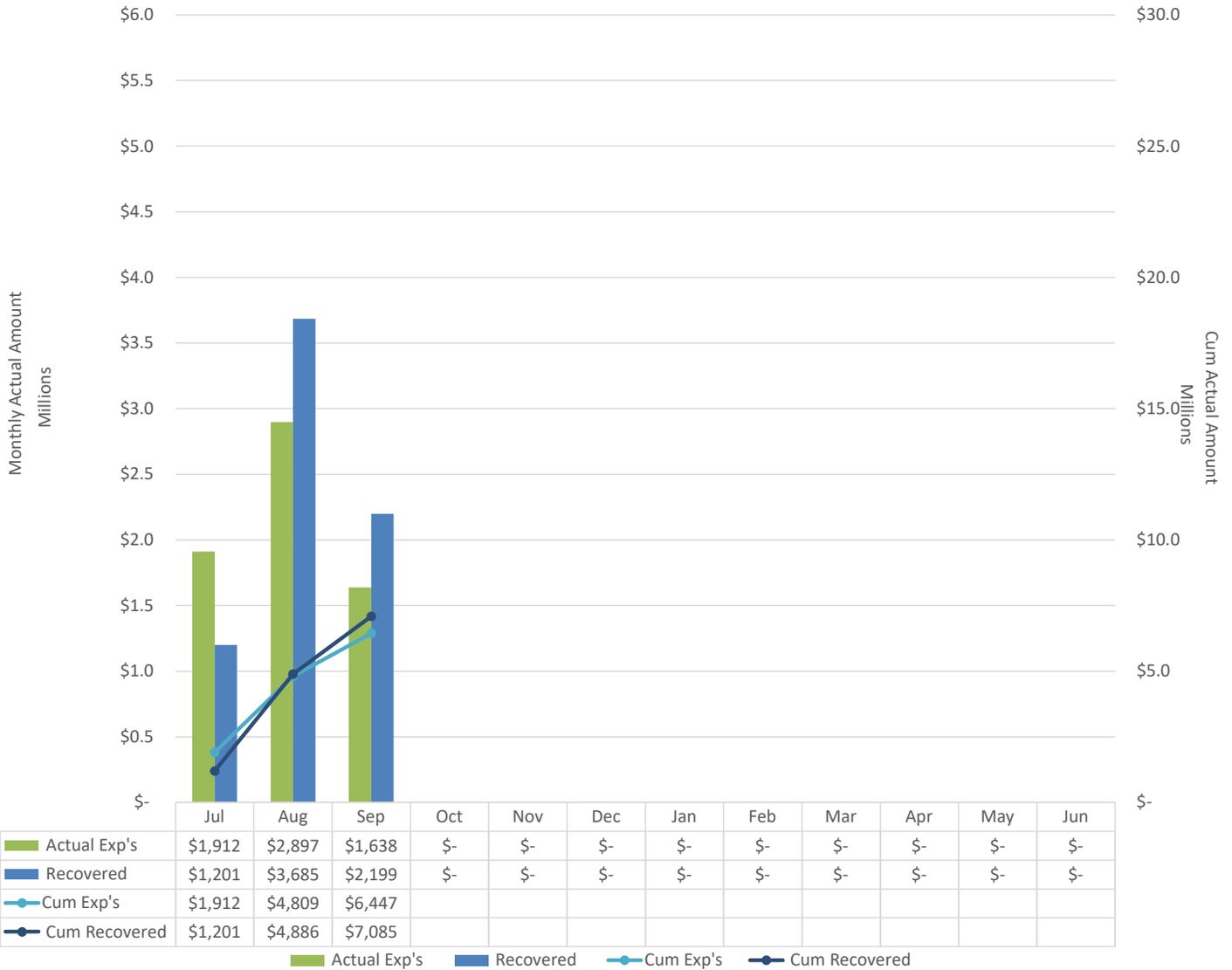
Summary
 As of September 30th 2023, 135 cities, 5 counties, 6 commissions and 6 tribal governments had paid their FY24 dues. This represents 62.79% of the dues assessment.

FY23 Membership Dues	<u><u>\$ 2,475,224</u></u>
Total Collected	<u><u>\$ 1,554,244</u></u>
Percentage Collected	<u><u>62.79%</u></u>

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)



Indirect Cost & Recovery
July 1, 2023 through Sept 30, 2023



Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

Summary

This chart shows a comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants. Through Sept 2023, SCAG was over-recovered by \$638,000 due to unspent Indirect Cost budget. The FY 2023-24 IC rate includes a carry-forward of approximately \$2.2 million, which represents an under-recovery of costs from FY 2021-22.



**Consolidated Balance Sheet
As of September 30, 2023**

	<u>Sept 30, 2023</u>
Cash & Investment	18,339,349
Other Assets	17,164,883
Total Assets	35,504,232
	-
Total Liabilities	4,374,100
	-
Fund Balance	31,130,132
	-
Total Liabilities & Fund Balance	35,504,232

(1) No comparison for the quarter ending September 30, 2023 as this is the first quarter of the fiscal year.



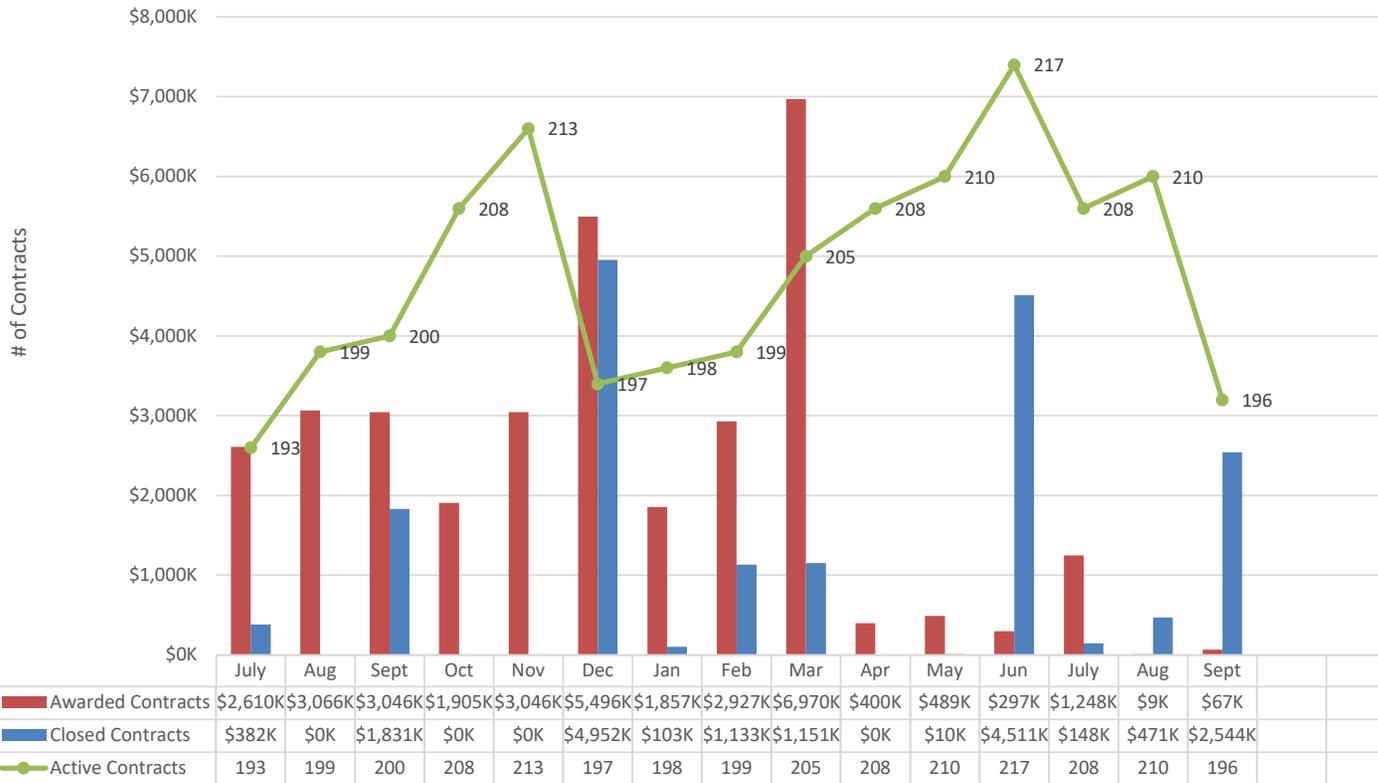
**Consolidated Statement of Revenues, Expenditures,
and Changes in Fund Balances
Quarter Ended September 30, 2023**

	Sept 2023 Budgetary Comparison Statement		
	July 1, 2023 to Sept 30, 2023	FY 2023-24 Budget	Under / (Over) Budget
Revenues	42,396,662	399,848,904	357,452,242 (1)
	-	-	
Expenditures:			
Salaries & Benefits	21,512,989	94,739,656	73,226,668
Services & Supplies	4,561,125	305,109,248	300,548,123 (1)
Total Expenditures	26,074,113	399,848,904	373,774,791
	-	-	
Change in Fund Balance	16,322,549	541,274	(15,781,275)
Fund Balance Beginning of the Year	14,806,816	14,806,816	-
Fund Balance at End of the Period	31,129,364	15,348,089	(15,781,275)

(1) Note that multi-year grant revenues and services & supplies expenditures are budgeted in the award year including any beginning Fund Balance. The \$357.45 million revenue variance and the \$373.77 million expenditure variance are predominately related to anticipated implementation timing for various multi-year grants. Any remaining balances at the end of the fiscal year will be carried over to subsequent years of the grant period.

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

SCAG Contracts FY2023-24



Overview
This chart shows the number of contracts administered by the Contracts Department, by month, from July 2022 thru Sept 2023



■ Awarded Contracts
 ■ Closed Contracts
 ● Active Contracts

Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 196 contracts. Twenty-five (25) are Cost Plus Fee contracts; eighty-four (84) are Lump Sum (formerly Fixed Price) contracts, and the remaining eighty-seven (87) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



SCAG FY24 Q1 Planning Division (Contracts Awarded, Contracts Closed, and Contracts Administered)

Total Number of Contracts Awarded, Closed and Administered by Quarter:

	FY23 Q1	FY23 Q2	FY23 Q3	FY23 Q4
Contracts Awarded	4			
Contract Ended	12			
Contracts Administered	117			

Contracts Awarded (4)

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
1.	Economic Development	Orange County Engagement & Empowerment	Orange County	The consultant shall conduct research and analysis for the development of a county-level study supporting expansion of the number of, and access to, resilient, family-supporting jobs (“Subregional Job Plan”).	Orange County Business Council	23-047-C01	\$7,000
2.	Regional Planning	Center for Demographic Research (CDR)	Orange County	The consultant shall assist SCAG with forecasting Orange County demographic characteristics and employment sectors. This includes the development of accurate and timely socioeconomic data sets at various geographic levels.	Cal State University Fullerton ASC	23-054-C01	\$405,700
3.	Regional Planning	Demographic Workshop	SCAG Region	The consultant shall provide a Keynote Speaker at the 2023 Southern California Demographic Workshop.	IGEN Consulting	24-009-C01	\$8,500

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

**SCAG FY24 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
4. Regional Planning	Exert Consulting Services	SCAG Region	Panelist for the 2023 Southern California Demographic Workshop.	Population Reference Bureau Inc	24-019-C01	\$3,000
Total: \$434,240						

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

**SCAG FY24 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Contracts Closed (12)

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
1. Transportation Planning	FY17 Commodity Flow Data Purchase	SCAG Region	The consultant provided SCAG a licensing agreement to use regional commodity flow and freight data for the entire SCAG regions, Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura; and 191 cities within SCAG region.	IHS Global Inc.	17-044-C1	\$120,000
2. Transportation & Regional Planning	Industrial Commercial Property Database Subscription Services	SCAG Region	The consultant provided data staff used to conduct analyses for SCAG's Goods Movement Comprehensive Study, as well as the regional commodity flow analysis for rail, maritime, air cargo, and trucking modes. SCAG's goods movement planning is a critical component of SCAG's regional transportation planning efforts, and findings from this study will be used as basis for the 2024 Regional Transportation Plan/Sustainable Communities Strategy development.	Costar Realty Information Inc.	20-051-C01	\$68,680
3. Regional Early Action Plan	Employment Data Purchase	SCAG Region	The provided database information that was crucial in the development of SCAG's Regional Transportation plan and Sustainable Community Strategies. Staff used the data to estimate employment by different sectors at	Info USA Marketing, Inc.	20-077-C01	\$74,000

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

**SCAG FY24 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
			transportation analysis zones in the SCAG region.			
4. Regional Early Action Plan	QuickApps for Sharepoint per Front End Server	SCAG Region	The consultant provided staff access to software (QuickApps for Sharepoint per Front End Server and Front End Server Non-Production) to develop SCAG's Active Transportation Database (ATDb) for configuration of the user portal.	Agreeya Solutions, Inc.	21-013-C01	\$10,68
5. Transportation Planning	Caltrans SB 743 grant	SCAG Region	The consultant evaluated various types of alternative local and regional vehicle miles traveled (VMT) mitigation options that may be feasible throughout the SCAG region, with a specific focus on the development and implementation of a sub-regionally based VMT mitigation exchange or banking program.	Fehr And Peers	21-042-C01	\$460,53
6. Regional Early Action Plan	Objective Development Standards	Cities of Coachella, Grand Terrace and, Newport Beach	This Regional Early Action Planning (REAP) project provided planning assistance to: Coachella, Grand Terrace, Newport Beach, and Westminster. Specifically, this consultant assisted each with revising and adopting Objective Development Standards (ODS), implement Housing Community Development (HCD) prohousing guidelines, policies, and programs, revise, and adopt housing supportive parking policies and programs.	Crandall Arambula PC	21-047-MRFP-29	\$638,40

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

**SCAG FY24 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
			The Consultant shall developed and implemented object development standards to streamline housing permitting and production, reducing costs through faster permitting and introducing certainty in local design and development standards.			
7. Transportation Planning	Laguna Woods Mobility Technology Plan	City of Laguna Woods	The consultant assisted the City of Laguna Woods (“City”) with creating a Mobility Technology Plan to define strategies with actionable steps to establish new mobility service capabilities through technology implementation. The overall goal of this project was to harness innovative technology to support lifelong mobility for senior and disabled populations, including removing barriers to access and maintaining the dignity and independence of all persons.	Arcadis a California Partnership	21-048-MRFP-01	\$149,88
8. Transportation Planning	Sustainable Communities Program Parking Bundle	Cities of Garden Grove and Desert Hot Springs.	The consultant provided services for the City of Garden Grove and the City of Desert Hot Springs. Specifically, the consultant inventoried current parking practices and strategies, for managing demand and proposed strategies to manage parking needs more efficiently.	Walker Parking Consultants Engineering Inc.	21-048-MRFP-03	\$215,44

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

**SCAG FY24 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
9. Transportation Planning	Scenario Planning Model (SPM) Transportation Analysis Engine Update	SCAG Region	The consultant updated SCAG's Scenario Planning Model (SPM), a web-based scenario development, modeling and data organization tool, developed to facilitate informed and collaborative planning. The tool includes a suite of analytical modules that help quickly estimates the impacts of alternative plans and policies on transportation, environment, public health and more, thereby enabling staff to make more accurate forecasts.	Hba Specto Inc.	22-036-C01	\$167,39
10. Active Transportation Planning	Go Human Safety Strategies	SCAG Region	The consultant assist staff with implementing traffic safety strategies for SCAG's <i>Go Human</i> Active Transportation Safety and Encouragement Campaign. The four (4) strategies included: 1) Developing and implementing a creative, comprehensive Storytelling Campaign. This Campaign shall center the 2) Administering Community Funding Opportunities, which comprises the distribution of funding to community-based organizations, non-profit organizations, and social enterprises to perform work that advances traffic safety. 3) Coordinating five (5) deployments of the <i>Go Human</i> Kit of Parts to	Mark Thomas and Company	23-027-C01	\$582,76

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

**SCAG FY24 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Vendor	Agreement No.	Award Amount
			implement temporary traffic safety demonstration projects in local jurisdictions. 4) Implementing the <i>Go Human</i> Advertisement Campaign. The Consultant produced and distributed co-branded <i>Go Human</i> safety advertisements for local jurisdictions and coordinate media buys of <i>Go Human</i> advertisements.			
11. Regional Planning	Demographic Workshop	SCAG Region	The consultant provided a Keynote Speaker at the 2023 Southern California Demographic Workshop.	IGEN Consulting	24-009-C01	\$8,500
12. Regional Planning	Exert Consulting Services	SCAG Region	The consultant provided panelist for the 2023 Southern California Demographic Workshop.	Population Reference Bureau Inc.	24-019-C01	\$3,000
						\$2,499,311

Attachment: CFO CHARTS 110223 Meeting (CFO Monthly Report)

SCAG FY24 Forecast For All Planning Procurements

Project Name	Description	Project Range		Projected Quarter
		Small: \$199K or less	Medium: \$200K - \$499K	
REAP 2.0 PATH Professional Services Bench	Establish pre-qualified consultant pool for REAP 2 housing programs (PATH & SRP 2)	Large	Large Medium Small	FY24 Q2
FY24 OTS - Pedestrian and Bicycle Safety Program	Go Human safety strategy implementation	Large		FY24 Q2
LIST Technical Assistance - GIS Training Services	Providing a new series of courses on contemporary GIS software on emerging planning topics such as sustainability, housing, equity, climate resiliency, transportation, and land use at both local and regional perspectives to all local jurisdictions	Small		FY24 Q2
Model Enhancement and Maintenance	Continuously update model components, inputs and parameters to improve model efficiency, capability, and accuracy. Create new tools to support model operation and output analysis.	Small		FY24 Q2
REAP 2.0 Regional Pilot Initiative Procurements	Deployment of REAP 2.0 Regional Pilot initiative program projects	Large		FY24 Q2
Broadband Local Agency Technical Assistance (LATA)	Assist local jurisdictions with analyzing and determining opportunity areas and develop engineering design for last mile broadband.	Large		FY24 Q2
Lennox Community Pedestrian Plan	LACDPH will develop a Community Pedestrian Plan for the unincorporated community of Lennox.	Medium		FY24 Q2
OCTA Bus Stop Safety and Accessibility Study	The plan will study the ¼ mile area around OCTA's busiest stops and will provide safety and accessibility recommendations for the stops as well as adjacent and nearby stops and facilities in the surrounding area.	Medium		FY24 Q2
Regional Partner Agency Collaboration	To fulfill the obligations of MOU signed by regional, state, and federal agencies, through the Southern California National Freight Gateway Collaboration, to advance Southern California's role as a national leader and support the identified regional goods movement system.	Small		FY24 Q2

SCAG FY24 Forecast For All Planning Procurements

Project Name	Description	Project Range	
		Small: \$199K or less Medium: \$200K - \$499K Large: \$500K or greater	Projected Quarter
SCP Call 4 Civic Engagement, Equity & Environmental Justice (CEEEJ - REAP 2.0)	SCP CEEJ: Farmworkers Housing Study and Action Plan	Medium	FY24 Q2
SCP Call 4 Civic Engagement, Equity & Environmental Justice (REAP 2.0)	SCP CEEJ: Mixed Use Development for Underutilized Commercial Zones	Medium	FY24 Q2
SCP Call 4 Civic Engagement, Equity & Environmental Justice (REAP 2.0)	SCP CEEJ: Transformative Engagement for Zoning Code Update	Medium	FY24 Q2
SCP Call 4 Civic Engagement, Equity & Environmental Justice (REAP 2.0)	SCP CEEJ: Transit Oriented Development Zones Update	Medium	FY24 Q2
SCP Call 4 Civic Engagement, Equity & Environmental Justice (REAP 2.0)	SCP CEEJ: EIR - Downtown Specific Plan Update	Medium	FY24 Q2
SCP Call 4 Civic Engagement, Equity & Environmental Justice (REAP 2.0)	SCP CEEJ: Pedley Town Center Plan - Implementation	Medium	FY24 Q2
SCP Call 4 Civic Engagement, Equity & Environmental Justice (SB1)	SCP CEEJ: East LA Moves / El Este Se Mueve - Mobility Corridor Plans	Medium	FY24 Q2
Federal Transportation Improvement Program	Consult support for eFTIP database	Large	FY24 Q2
Connect SoCal - Development of Land Use Strategies (FY23 SB 1 Formula)	Land Use Strategies from Connect SoCal- 15 minute communities study/best practices to inform Call.	Medium	FY24 Q3

SCAG FY24 Forecast For All Planning Procurements

Project Name	Description	Project Range	Projected Quarter
		Small: \$199K or less Medium: \$200K - \$499K Large: \$500K or greater	
HIPP Pilot Program - consultant procurements		Large	FY24 Q3
NOFA for Lasting Affordability - consultant procurements		Large	FY24 Q3
Regional Housing Program	Housing element review and reform	Small	FY24 Q3
SRP2.0 Consultant Procurements	Procure on behalf of 5 Participants - WSCCOG (2); ICTC (1); NCTC - City of Lancaster (1); SFVCOG - City of Santa Clarita (1), City of San Fernando (1)	Large	FY24 Q3
GIS Modeling and Analytics	Develop regional land use dataset and enhance the automated GIS workflow of big data analysis and visualization by leveraging with GIS programming and analytics. The products of this project includes:(1) regional land use dataset (+5MM parcel data), (2) value-added GIS dataset of land use, transportation, resource areas, priority growth, geographic boundaries, etc., (3) Data/Map Books, (4) GIS-based transportation network data (pilot), and (5) GIS automation tools and scripts for advanced spatial and statistical analysis and data visualization.	Small	FY24 Q3
Regional Data Platform Management and Enhancement	Regional Data Platform (RDP) coordination on existing tool & data enhancements and new tool development/integration by collaborating with RDP tool owners/PMs as well as IT & GPA staff.	Small	FY24 Q3
Scenario Planning and Modeling	SPM system enhancement and maintenance, including the update of SPM analytic capabilities, user interface and output delivery.	Small	FY24 Q3

SCAG FY24 Forecast For All Planning Procurements

Project Name	Description	Project Range	
		Small: \$199K or less Medium: \$200K - \$499K Large: \$500K or greater	Projected Quarter
Transportation Safety	Provide leadership and strategic policy formulation for transportation safety in the SCAG region. Develop annual transportation safety targets. Provide a forum for information sharing and identify best practices employed at the local level. Support adoption of local practices that implement the RTP/SCS and SHSP safety strategies via SCAG’s Sustainable Communities Program.	Small	FY24 Q4
Complete Streets Plan	Develop Complete Streets Prioritization Plan (this would allow SCAG to be exempt from IJIA requirement that we expend 2.5% of PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities). TBD how long plan would permit exemption for as it is not specified in IJIA (based on other experiences, could be 5-10 years, or unspecified).	Large	FY24 Q4
Goods Movement Planning	Facilitate implementation of goods movement recommendations in Connect SoCal. Work with stakeholders on federal and state program efforts related to technical input and analyses associated with goods movement.	Large	FY24 Q4
Natural & Agricultural Lands Policy Development & Implementation	Implement natural and agricultural policies, strategies, and PEIR mitigation measures from CSC 2024	Medium	FY24 Q4
Priority Agricultural Lands	Implement CSC 2024 green region resource area strategies that can reduce VMT, Implement CSC 2024 mitigation measures, and provide technical assistance to future SALC grant applicants	Medium	FY24 Q4
Mobility Innovations & Incentives Study	Development of a voluntary pilot demonstration to assess the effectiveness of different user charges and travel rewards together with mobility services. NEED TO UPDATE; FUNDING ANTICIPATED MOSTLY FROM REAP/FED COMPETITIVE GRANTS	Medium	FY24 Q4

SCAG FY24 Forecast For All Planning Procurements

Project Name	Description	Project Range	Projected Quarter
		Small: \$199K or less Medium: \$200K - \$499K Large: \$500K or greater	
SB743 Mitigation Support	This task will explore and identify potential programmatic VMT mitigation approaches and framework in coordination with Caltrans and regional partners, and support best practice approaches to VMT analyses for transportation projects under SB 743.	Medium	FY24 Q4
FY22 OTS - Pedestrian and Bicycle Safety Program	In collaboration with local jurisdictions and community organizations, develop and implement strategies to improve traffic safety. This includes the Go Human suite of programs, which include the safety advertisement campaign, temporary safety demonstrations, and capacity building strategies.	Large	FY24 Q4
Future SCP Call (SB 1 Formula)	SB1 funded Call projects (tied to ATP Cycle 7)	Medium	FY24 Q4
SCP Call 4 Civic Engagement, Equity & Environmental Justice (SB1)	SCP Call 4: Civic Engagement, Equity & Environmental Justice Projects to implement Connect SoCal (Multimodal Communities)	Large	FY24 Q4
SCP Call 4 Civic Engagement, Equity & Environmental Justice (SB1)	SCP Call 4: Civic Engagement, Equity & Environmental Justice Projects to implement Connect SoCal (Multimodal Communities)	Medium	
SCP Call 4 Civic Engagement, Equity & Environmental Justice (SB1)	SCP Call 4: Civic Engagement, Equity & Environmental Justice Projects to implement Connect SoCal (Multimodal Communities)	Medium	
SCP Call 4 Civic Engagement, Equity & Environmental Justice (SB1)	SCP Call 4: Civic Engagement, Equity & Environmental Justice Projects to implement Connect SoCal (Multimodal Communities)	Medium	

How to Register in SCAG’s Vendor Database to be Notified About SCAG’s Contracting Opportunities

1. Go to scag.ca.gov.
2. Under “Get Involved” (the top middle of the page), click “Contracting & Vendor Opportunities”
3. Scroll down to and click “SCAG Vendor Portal”
4. Scroll down to and click “Go To SCAG Vendor Portal”
5. Click “New Vendor Registration” (top left of the page) and follow the prompts

You can contact any of the Procurement staff listed below to assist you.

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CFO Report

As of October 1, 2023

Staffing Update

Division	Authorized Positions	Filled Positions	Vacant Positions	Interns/Temps	Agency Temps	Volunteers	Total
Executive Office	9	9	0	0	0	0	9
Human Resources	13	11	2	1	0	0	12
Legal Services	3	2	1	0	0	0	2
Finance	37	32	5	2	0	0	34
Information Technology	30	27	3	2	0	0	29
Gov. & Public Affairs	26	25	1	0	0	0	25
Planning & Programs	114	108	6	8	0	4	118
Total	231	214	18	13	0	4	229

CalPERS Membership

